

AGENDA

Greenwood City Council Meeting

Wednesday, October 5, 2022
Excelsior City Council Chambers
339 Third Street, Excelsior, MN 55331



The public is invited to VIEW the meeting via Zoom using this link ...

<https://us02web.zoom.us/j/81469450262?pwd=ZzNSRFZNWES5UUI2NUtDYjYrTFY3Zz09>

In-person attendees will be invited to speak when items come up on the agenda (comments are limited to 3 minutes) and may speak regarding other items during Matters from the Floor.

Worksession

In accordance with open meeting laws, the worksession is open to the public to view, but there will be no opportunity for public participation.

- 6:30pm 1. CALL TO ORDER | ROLL CALL | APPROVE AGENDA
- 6:30pm 2. Discuss 2023 City Budget and Fees
- 6:55pm 3. ADJOURNMENT

Regular Meeting The public is invited to speak when items come up on the agenda (comments are limited to 3 minutes). The public may speak regarding other items during Matters from the Floor (see below).

- 7:00pm 1. CALL TO ORDER | ROLL CALL | APPROVE MEETING AGENDA
- 7:01pm 2. CONSENT AGENDA

Consent Agenda items are considered to be routine and are approved through one motion with no discussion by the city council. Council members may remove any Consent Agenda item for discussion and separate consideration under Other Business.

- A. Approve: 09.07.22 Meeting Minutes
- B. Approve: Aug Profit & Loss
- C. Approve: Aug Cash Summary
- D. Approve: Sep Check Detail
- E. Approve: Oct Payroll Report
- F. Approve: YTD Profit & Loss Budget vs. Actual

- 7:02pm 3. MATTERS FROM THE FLOOR

This is an opportunity for in-person attendees to address the council regarding matters not on the agenda. Comments are limited to 3 minutes. Typically, the council will not take action on items presented at this time, but will refer items to staff for review, action, and / or recommendation for future council action.

- 7:05pm 4. PRESENTATIONS, REPORTS, GUESTS, AND ANNOUNCEMENTS

- A. Hennepin County EMS Presentation: Marty Scheerer (EMS Chief), Dr. Simpson (Medical Director)
- B. Announcement: Fall Sales Ratio Meeting, 4pm 11.03.22 (tentative date), Excelsior City Hall, 339 Third St
- C. Announcement: St. Alban's Bay Lake Improvement District Annual Meeting, 7pm 10.13.22, Excelsior City Hall, 339 Third St

- NONE 5. PUBLIC HEARING

- NONE 6. ACTION RELATED TO PUBLIC HEARINGS

- NONE 7. PLANNING, ZONING & SUBDIVISION ITEMS

- NONE 8. UNFINISHED BUSINESS

- 7:30pm 9. NEW BUSINESS

- A. Discuss: City Prosecutor Options

- NONE 10. OTHER BUSINESS

- 7:45pm 11. COUNCIL REPORTS

- A. Conrad: Lake Minnetonka Communications Commission
- B. Cook: LMCD, SABLID, Public Works Committee, City Docks
- C. Fletcher: Planning Commission, Fire, Administrative Committee, Building Inspections, MN Cities
- D. Kind: Police, Administrative Committee, Public Works Committee, Mayors' Meetings
- E. Roy: Minnetonka Community Education

- 8:00pm 12. ADJOURNMENT



Worksession

Agenda Date: 10.05.22

Prepared by Deb Kind

Agenda Item: 2023 Budget & Fees

Summary: Two drafts of the **2023 city budget** are attached.

1. Is the version with a 8.33% tax levy increase approved by the city council on a 4-1 vote (Kind voted nay).
2. Is a version with the tax levy set at the same amount as 2021 (a 2.75% increase).

The council will discuss the drafts of the budget at the October worksession prior to the regular council meeting. See below for the budget timeline.

Since the budget is related to **fees**, the city council also will discuss changes to the city's fee schedule at the worksession. Attached is a copy of the current fee schedule. Fee changes must be done via ordinance.

Timeline for Budget:

- ~~08.03.22 City council reviews draft of preliminary budget at the worksession (may make revisions). CANCELLED~~
- ~~09.07.22 City council reviews draft of preliminary budget at the worksession (may make revisions).~~
- ~~09.08.22 City council approves the "preliminary" budget and tax levy amount for submission to the county.~~
~~Once the preliminary tax levy amount has been reported to the county, the amount may be reduced,~~
~~but it may not increase.~~
- ~~09.30.22 Deadline to submit "preliminary" budget and tax levy amount to the county.~~
- 10.05.22 Council will discuss the budget further in preparation for the final approval in December.
- 12.07.22 City council holds the Truth-in-Taxation public hearing and approves the "final" budget and tax levy amount for submission to the county. The tax levy amount may be reduced from the preliminary amount, but it may not increase.

Timeline for Fee Ordinance:

- ~~08.03.22 City council reviews the fee schedule at the worksession. CANCELLED~~
- ~~09.07.22 City council reviews the fee schedule at the worksession. CANCELLED~~
- 10.05.22 City council reviews the fee schedule at the worksession.
- 11.02.22 City council considers 1st reading of the ordinance (may make revisions / may waive 2nd reading).
- 11.03.22 If the 2nd reading is waived, the ordinance is submitted to the Sun-Sailor for publication.
- 11.10.22 If the 2nd reading is waived, the ordinance is published in the Sun-Sailor on this date.
- 12.07.22 City council considers 2nd reading of the ordinance (may make revisions).
- 12.08.22 The ordinance is submitted to the Sun-Sailor for publication.
- 12.15.22 The ordinance is published in the Sun-Sailor on this date.
- 01.01.23 The ordinance is goes into effect on this date.

Council Action: No council action may be taken during a worksession.

Greenwood code section 1215 requires 2 readings of all ordinances prior to adoption. The 2nd reading shall be within 3 months of the 1st reading. There may be changes between the 1st and 2nd readings. The 2nd reading may be waived by a unanimous vote of city council members present at the meeting. Ordinances go into effect once they are published in the city's official newspaper. The planning commission must review and make a recommendation to the city council regarding any changes to the zoning code chapter 11. A public hearing, typically held by the planning commission, also is required for changes to chapter 11.

2023 Greenwood PRELIMINARY Budget

	A	B	C	D	E	F	G	H	I	J
			2020 Actual	2021 Actual	2021 Budget	2022 June YTD	2022 Budget	2023 Budget	% Change	% Total Budget
1										
2		GENERAL FUND REVENUE								
3		TAXES								
4	31010	General Property Tax	629,076	629,190	616,502	210,418	600,000	650,000	8.33%	
5	31020	General Property Tax - Delinquent	6,532	4,583	1,500	0	1,500	1,500	0.00%	
6	31040	Fiscal Disparities	2,768	2,448	2,000	0	2,000	2,000	0.00%	
7	31800	Surcharge Revenue	98	3,337	0	1,210	0	2,000	#DIV/0!	
8	31910	Penalties	478	28	0	52	0	0	#DIV/0!	
9			638,952	639,586	620,002	211,679	603,500	655,500	8.62%	69.89%
10		LICENSES								
11	32110	Liquor & Cigarette Licenses	800	11,598	10,500	0	10,500	10,500	0.00%	
12	32180	Other Business Licenses (Rental, Commercial Marina, Garbage Hauler, Etc)	8,366	5,000	5,000	0	5,000	5,000	0.00%	
13			9,166	16,598	15,500	0	15,500	15,500	0.00%	1.65%
14		BUILDING & ZONING FEES								
15	32210	Building Permits	58,702	78,699	40,000	17,178	50,000	35,000	-30.00%	
16	32211	Electric Permits	4,114	8,986	4,000	3,160	2,500	6,000	140.00%	
17	32212	Excavation Permits	0	618	0	170	700	350	-50.00%	
18	32213	Hardcover Permits	0	800	0	0	3,500	800	-77.14%	
19	32214	HVAC Permits	0	10,523	0	3,381	4,000	6,500	62.50%	
20	32215	Parking Permits	0	1,500	0	1,250	1,200	2,000	66.67%	
21	32216	Plan Review Fees	0	24,758	0	4,608	9,000	9,000	0.00%	
22	32217	Plumbing Permits	0	2,044	0	1,340	600	2,500	316.67%	
23	32218	Right-of-Way Permits	0	2,400	0	2,000	9,000	4,000	-55.56%	
24	32219	Shoreland Compliance Fee	0	4,100	0	200	5,000	3,000	-40.00%	
25	32220	Tree Permits	0	1,250	0	250	1,400	500	-64.29%	
26	34103	Zoning & Subdivisions (Variances, Conditional Use Permits, Shoreland Compliance, Etc.)	8,192	20,374	8,000	13,596	12,000	27,000	125.00%	
27			71,008	156,052	52,000	47,133	98,900	96,650	-2.28%	10.30%
28		INTERGOVERNMENT REVENUE								
29	33423	Grants / Aids (Small Cities Assistance, Recycling Grant, 2020 included ARP)	54,568	21,230	0	42,965	0	0	#DIV/0!	
30	33610	County Aid to Municipalities	2,049	0	2,000	4,050	2,000	2,000	0.00%	
31			56,617	21,230	2,000	47,015	2,000	2,000	0.00%	0.21%
32		PUBLIC CHARGES FOR SERVICES								
33	34207	False Alarm Fee	0	250	0	0	0	0	#DIV/0!	
34	34304	Load Limit Fees	6,382	8,001	5,000	3,007	6,000	6,000	0.00%	
35	34409	Recycling Fees (2021: \$20 per quarter, 2022: \$26, 2023-2024: 4% Annual Increase)	24,732	29,192	24,106	1,113	31,225	32,474	4.00%	
36	34410	Recycling Fees - Delinquent	0	-223	0	0	0	0	#DIV/0!	
37			31,114	37,220	29,106	4,120	37,225	38,474	3.36%	4.10%
38		FINES, FORFEITURES & PENALTIES								
39	35101	Court Fines	5,282	4,175	7,000	3,174	6,000	6,000	0.00%	0.64%
40										
41		INVESTMENT & MISCELLANEOUS INCOME								
42	36102	Investment Income	17,683	8,943	17,000	1,784	5,000	15,000	200.00%	
43	36230	Misc. Income: Parking Permits, Civil Citations, Etc.	2,347	1,800	2,000	250	2,000	1,500	-25.00%	
44			20,030	10,743	19,000	2,034	7,000	16,500	135.71%	1.76%

2023 Greenwood PRELIMINARY Budget

	A	B	C	D	E	F	G	H	I	J
1			2020 Actual	2021 Actual	2021 Budget	2022 June YTD	2022 Budget	2023 Budget	% Change	% Total Budget
45		OTHER FINANCING SOURCES								
46	39200	Transfer from General Fund Reserves	0	0	0	0	64,368	52,188	-18.92%	
47	39201	Interfund Operating Transfer: From Marina Fund	12,500	15,000	15,000	0	20,000	20,000	0.00%	
48	39202	Administrative Expense Reimbursement: 20% of Sewer Revenue	9,664	9,701	4,250	0	19,800	19,800	0.00%	
49	39203	Administrative Expense Reimbursement: 20% of Stormwater Revenue	2,532	2,537	9,701	0	8,930	6,100	-31.69%	
50	39204	Administration Expense Reimbursement: 20% of Marina Revenue	4,120	4,250	2,537	0	5,187	9,250	78.33%	
51			28,816	31,488	31,488	0	118,285	107,338	-9.25%	11.44%
52										
53		Total Revenue	860,984	917,092	776,096	315,156	888,410	937,962	5.58%	
54										
55		GENERAL FUND EXPENSES								
56		COUNCIL & PLANNING COMMISSION								
57	4110103	Council Salaries (2022 Mayor \$491.77, Council \$327.86 x www.bls.gov Midwest CPI-U 9.2%)	20,723	20,806	20,806	10,819	20,889	22,811	9.20%	
58	4110104	Stipends	0	5,000	0	3,750	7,500	0	-100.00%	
59	4110122	FICA Contributions (6.2%)	1,285	1,827	1,290	903	1,295	1,414	9.20%	
60	4110123	Medicare Contributions (1.45%)	300	427	302	211	303	331	9.20%	
61	4110371	Training / Conferences	0	0	500	0	500	500	0.00%	
62	4110372	Meals / Lodging	0	0	175	117	175	175	0.00%	
63	4110433	Misc. (MN Mayors Assoc Dues, Other Dues, Subscriptions, Supplies, Etc.)	411	452	400	97	416	100	-75.96%	
64			22,720	28,513	23,473	15,897	31,078	25,331	-18.49%	2.70%
65		ELECTIONS								
66	4120043	Misc. (Supplies, Postage, Public Notices, Etc.)	2,788	0	0	124	350	0	-100.00%	
67	4120103	Election Judge Salaries (2022: \$10 per hour for head judge, \$9.50 per hour for others)	2,539	0	0	0	2,500	0	-100.00%	
68	4120214	Operational Support - Forms (Ballots, Voter Reg. Rosters)	203	37	0	0	200	50	-75.00%	
69	4120319	Equipment Maintenance	0	1,199	0	0	535	1,200	124.30%	
70	4120372	Meals (Election Judge Meals & Snacks)	462	0	0	0	475	0	-100.00%	
71			5,991	1,236	0	124	4,060	1,250	-69.21%	0.13%
72		ADMINISTRATION								
73	4140202	Duplicating (Council Packets, Etc.)	1,591	0	1,800	0	0	0	#DIV/0!	
74	4140204	Stationary, Forms, Printing	916	1,260	1,831	794	1,800	1,600	-11.11%	
75	4140205	Professional Services - Other (ISP Website, Email)	849	0	500	0	500	0	-100.00%	
76	4140310	Deephaven Contract	48,634	0	0	0	0	0	#DIV/0!	
77		Office Rent & Equipment	6,337	0	0	0	0	0	#DIV/0!	
78	4140311	Excelsior Contract (Clerk, etc)	0	12,750	12,750	3,188	12,750	12,750	0.00%	
79	4140312	Bookkeeping & Admin Services (\$35 per hour)	0	18,345	9,000	14,699	19,500	25,000	28.21%	
80	4140313	Tech (Website, Email, QB)	3,837	1,584	800	764	1,600	1,600	0.00%	
81	4140322	Postage	1,150	587	1,000	398	500	800	60.00%	
82	4140351	Newspaper Legal Notices	619	1,386	1,000	393	1,000	1,000	0.00%	
83	4140439	Misc	3,114	249	800	1,604	200	3,000	1400.00%	
84			67,047	36,162	29,481	21,839	37,850	45,750	20.87%	4.88%

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1			2020 Actual	2021 Actual	2021 Budget	2022 June YTD	2022 Budget	2023 Budget	% Change	% Total Budget
85		ASSESSOR								
86	4150309	Assessor - Hennepin County	22,000	11,000	22,000	12,000	22,000	24,000	9.09%	
87	4150439	Assessor - Other (Public Notices, Processing, Tax Rolls)	107	143	400	91	400	150	-62.50%	
88			22,107	11,143	22,400	12,091	22,400	24,150	7.81%	2.57%
89		LEGAL SERVICES								
90	4160304	Legal - General	2,926	1,953	6,000	829	4,000	4,000	0.00%	
91	4160308	Legal - Prosecution (\$400 per month)	6,084	5,419	4,800	2,400	4,800	4,800	0.00%	
92	4160309	Legal - Litigation	7,298	0	1,000	0	2,000	2,000	0.00%	
93			16,308	7,373	11,800	3,229	10,800	10,800	0.00%	1.15%
94		AUDITING								
95	4170301	Auditing (state auditor filing requirements)	1,000	1,100	1,000	1,150	1,100	1,150	4.55%	
96			1,000	1,100	1,000	1,150	1,100	1,150	4.55%	0.12%
97		GENERAL GOVERNMENT TOTAL	135,173	85,526	88,154	54,330	107,288	108,431	1.07%	11.56%
98										
99		LAW ENFORCEMENT								
100	4210310	Law Enforcement - Contract	200,179	208,652	208,652	120,794	241,587	254,945	5.53%	
101	4210311	Police Side Building Facility (Completed in 2022)	45,272	45,640	45,640	23,003	46,005	0	-100.00%	
102	4210439	Jail, Court Overtime, Etc.	1,391	3,914	1,500	812	1,400	1,600	14.29%	
103			246,842	258,205	255,792	144,608	288,992	256,545	-11.23%	27.35%
104		FIRE								
105	4220309	Fire Operations & Capital Expenses	87,782	157,888	157,887	82,319	164,638	167,722	1.87%	
106	4220311	Fire Side Building Facility	60,767	0	0	0	0	0	#DIV/0!	
107			148,549	157,888	157,887	82,319	164,638	167,722	1.87%	17.88%
108		PUBLIC SAFETY TOTAL	395,391	416,093	413,679	226,927	453,630	424,267	-6.47%	45.23%
109										
110		ZONING								
111	4260303	Engineering Fees - Development Review	7,070	22,539	4,500	7,149	14,000	14,000	0.00%	
112	4240308	Zoning Administration	7,815	44,378	8,000	29,990	32,000	40,000	25.00%	
113	4240309	Public Notices	1,000	1,211	1,500	173	1,500	1,200	-20.00%	
114	4240310	Building Inspections	39,332	25,980	30,360	12,465	30,000	30,000	0.00%	
115	4240311	State Surcharges	0	617	0	4,427	1,252	4,500	259.42%	
116	4240438	Misc. (County Recording Fees, etc.)	0	56	0	0	0	0	#DIV/0!	
117		ZONING TOTAL	55,218	94,781	44,360	54,204	78,752	89,700	13.90%	9.56%
118										
119		PUBLIC WORKS								
120	4310379	Engineering Fees - Misc	0	0	0	330	0	600	#DIV/0!	
121	4310380	Engineering Fees - City Council Mtgs	0	0	0	205	0	500	#DIV/0!	
122	4310381	S&R - Utility Services - Elec (Includes Siren Electric)	5,131	417	5,000	2,871	1,000	5,800	480.00%	
123	4310409	Public Works Road Repairs (Potholes, Etc)	2,051	10,170	4,000	7,999	10,000	15,000	50.00%	
124	4390226	Signs	1,612	9,161	1,000	3,213	3,000	4,000	33.33%	
125	4390312	Snowplowing	12,322	37,404	18,540	71,102	35,000	60,000	71.43%	
126	4390313	Trees, Mowing, and Misc	22,987	32,283	16,000	16,130	30,000	33,000	10.00%	

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1			2020 Actual	2021 Actual	2021 Budget	2022 June YTD	2022 Budget	2023 Budget	% Change	% Total Budget
127	4390314	Park & Tennis Court Maintenance	3,172	3,558	4,000	2,657	4,000	4,000	0.00%	
128	4390315	Trail Snow Plowing (LMRT and Asphalt Paths, 2022 & 2023 incl in Snowplowing)	317	2,107	1,500	0	2,100	2,100	0.00%	
129		PUBLIC WORKS TOTAL	47,591	95,098	50,040	104,507	85,100	125,000	46.89%	13.33%
130										
131		MISC. EXPENSES								
132	4900310	Recycling Contract (Contract 4% increase in 2023)	25,862	29,664	25,701	6,315	31,225	32,474	4.00%	
133	4900311	Spring Clean-Up Day	5,976	149	6,000	0	6,000	6,000	0.00%	
134	4900369	League of Minnesota Cities Insurance Trust / Liability & Property	3,807	-2,029	4,500	0	4,500	4,500	0.00%	
135	4900370	League of Minnesota Cities Insurance Trust / Workers Comp	200	200	325	200	200	200	0.00%	
136	4900433	Misc. Expenses	0	-427	100	372	100	100	0.00%	
137	4900435	League of Minnesota Cities	905	921	922	24	959	960	0.10%	
138	4900436	Lake Minnetonka Conservation District	7,077	7,678	7,335	2,891	5,781	4,830	-16.45%	
139	4900437	July 4th Fireworks (Chamber of Commerce Donation)	0	1,500	1,600	1,500	1,500	1,500	0.00%	
140		MISC. TOTAL	43,827	37,656	46,483	11,302	50,265	50,564	0.59%	5.39%
141										
142		Subtotal	677,200	729,153	642,716	451,271	775,035	797,962	2.96%	
143										
144		CONTINGENCY & FUND TRANSFERS								
145	4900439	Contingency	0	0	21,000	0	0	0	#DIV/0!	
146	4320500	Transfer to Road Improvement Fund	124,000	124,000	124,000	0	124,000	140,000	12.90%	
147	4900500	Transfer to Bridge Fund	7,500	9,500	9,500	0	0	0	#DIV/0!	
148	4900720	General Fund Transfer Out	0	0	0	0	0	0	#DIV/0!	
149		CONTINGENCY & FUND TRANSFER TOTAL	131,500	133,500	154,500	0	124,000	140,000	12.90%	14.93%
150										
151		Total Expenses	808,700	862,653	797,216	451,271	899,035	937,962	4.33%	
152										
153		GENERAL FUND YEAR-END CASH BALANCE (Goal: 35%-50% of Operating Expendit	601,325	657,636						
154		<i>Percent of Total Expenses</i>	74.36%	76.23%						

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1			2020 Actual	2021 Actual	2021 Budget	2022 June YTD	2022 Budget	2023 Budget	% Change	% Total Budget
155	SEWER ENTERPRISE FUND <i>This fund may be used for any city purpose. Goal: \$400,000.</i>									
156	6023100	REVENUE: Grant Revenue	0	41,090	0	0	0	0	#DIV/0!	
157	6023220	REVENUE: Other Income (SAC charges)	4,970	5,172	0	0	0	0	#DIV/0!	
158	3023400	REVENUE: *Sewer to County*		-715				0		
159	6023401	REVENUE: Sewer Use Charges (\$260 per year, consider increasing for 2023?)	99,091	117,204	97,010	4,824	99,000	99,000	0.00%	
160	6023402	REVENUE: Late Charges & Penalties	575	0	250	0	250	250	0.00%	
161	6023403	REVENUE: Delinquent Sewer Payments Received	448	847	150	517	150	150	0.00%	
162	6023404	REVENUE: Delinquent Sewer Late Fees Received	0	3	0	0	0	0	#DIV/0!	
163	6023405	REVENUE: Interfund Transfer In	0	0	0	0	0	0	#DIV/0!	
164	6023408	REVENUE: Permit Fees	700	796	300	500	300	300	0.00%	
165	6026100	REVENUE: Special Assessments	3,212	0	0	0	0	0	#DIV/0!	
166	6027100	REVENUE: Excelsior Blvd. Watermain Project (Assessment Payments)	6,386	8,782	5,000	385	5,000	5,000	0.00%	
167	6024303	EXPENSE: Engineering Sewer	18,811	18,652	10,000	16,159	10,000	20,000	100.00%	
168	6024309	EXPENSE: Met Council (2023 number from Met Council based on reduced flow)	38,357	36,753	46,267	17,854	48,117	25,429	-47.15%	
169	6024310	EXPENSE: Public Works Sewer (includes GS One Call 2022+)	901	14,618	7,000	12,570	2,000	20,000	900.00%	
170	6024381	EXPENSE: Utility Services - Electric & Gas	2,891	7,488	3,000	1,682	3,000	3,400	13.33%	
171	6024404	EXPENSE: Repair & Maintenance	5,861	53,528	14,000	788	14,000	1,600	-88.57%	
172	6024410	EXPENSE: Excelsior Blvd. Watermain Project (Henn Cty Special Assessment Fee)	0	370	0	0	0	400	#DIV/0!	
173	6024439	EXPENSE: Misc. (Forms, Printing, Insurance, Public Notices, 2021 GS One Call)	458	5,087	600	193	600	450	-25.00%	
174	6024530	EXPENSE: Capital Outlay (I&I Projects, Etc.)	20,000	52,459	14,000	98	14,000	14,000	0.00%	
175	6024720	INTERFUND TRANSFER OUT: To General Fund (20% of sewer use fees for adm. costs)	9,664	9,701	9,701	0	19,800	19,800	0.00%	
176		Net Total	18,441	-25,476	-1,858	-43,116	-6,817	-379	-94.44%	
177		SEWER ENTERPRISE FUND CASH BALANCE	350,998	326,825						
179	STORMWATER SPECIAL REVENUE FUND <i>This fund may be used for any city purpose.</i>									
180	5023400	REVENUE: *Stormwater to County*		-316					#DIV/0!	
181	5023401	REVENUE: Stormwater Use Charges	25,935	30,789	25,935	1,608	25,935	30,500	17.60%	
182	5023403	REVENUE: Delinquent Stormwater Payments Received	0	399	0	0	0	0	#DIV/0!	
183	5023404	REVENUE: Delinquent Stormwater Late Fees Received	0	27	0	0	0	0	#DIV/0!	
184	5023405	REVENUE: Stormwater Other Revenue (Grants, etc)	0	959	0	0	0	0	#DIV/0!	
185	5024406	INTERFUND TRANSFER IN	0	0	0	0	0	0	#DIV/0!	
186	5024303	EXPENSE: Engineering Stormwater	4,187	11,039	3,500	1,120	4,000	4,000	0.00%	
187	5024310	EXPENSE: Public Works Stormwater	0	4,881	0	4,116	0	5,000	#DIV/0!	
188	5024319	EXPENSE: Equipment and Maintenance	0	2,797	0	0	3,000	3,000	0.00%	
189	5024409	EXPENSE: Street Sweeping	2,388	2,298	2,700	2,383	2,700	2,700	0.00%	
190	5024439	EXPENSE: Misc. (EPA Fee, Public Notices, Etc.)	236	71	500	83	500	250	-50.00%	
191	5024530	EXPENSE: Capital Outlay	1,000	76,982	0	0	0	0	#DIV/0!	
192	5024720	INTERFUND TRANSFER OUT: To General Fund (20% of budgeted rev. for adm. costs)	2,532	2,537	0	0	5,187	6,100	17.60%	
193		Net Total	15,593	-68,745	19,235	-6,095	10,548	9,450	-10.41%	
194		STORMWATER SPECIAL REVENUE FUND CASH BALANCE	47,019	-21,952						

2023 Greenwood PRELIMINARY Budget

	A	B	C	D	E	F	G	H	I	J
1			2020 Actual	2021 Actual	2021 Budget	2022 June YTD	2022 Budget	2023 Budget	% Change	% Total Budget
196	PARK SPECIAL REVENUE FUND <i>This is a dedicated fund for park "acquisitions" only. Cannot be used for maintenance.</i>									
197	4036230	REVENUE: Park Dedication Fees	32,560	0	0	0	0	0	#DIV/0!	
198	4015100	EXPENSE: Park Improvements	10,351	6,477	0	0	0	0	#DIV/0!	
199		Net Total	22,209	-6,477	0	0	0	0	#DIV/0!	
200		PARK FUND CASH BALANCE	48,520	39,304						
202	MARINA ENTERPRISE FUND <i>This fund may be used for any city purpose. Goal: \$55,000 Tonka Dock; \$65,000 Permanent Dock; \$120,000 Floating Dock.</i>									
203	6053201	REVENUE: Slip Fees 2022: \$1,625 x 14 slips, \$1,750 x 12 slips; \$300 x 1 sailboat; \$50 x 12 canoes 2023: \$1,675 x 14 slips, \$1,800 x 12 slips; \$300 x 1 sailboat; \$50 x 12 canoes	40,750	42,000	42,500	44,200	44,650	46,250	3.58%	
204	6054309	EXPENSE: Professional Services (Dock In and Out, Weed Removal)	4,850	8,450	8,500	3,030	8,500	8,500	0.00%	
205	6054310	EXPENSE: Public Works City Docks	1,011	0	500	0	500	500	0.00%	
206	6054439	EXPENSE: Misc. (LMCD Multi-Dock License \$350, SABLID / AIS \$2500, Insurance \$873)	2,843	5,800	3,723	2,500	3,723	3,800	2.07%	
207	6054590	EXPENSE: Capital Outlay	0	0	0	0	0	0	#DIV/0!	
208	6054720	OPERATING TRANSFER: To General Fund	12,500	15,000	15,000	0	20,000	20,000	0.00%	
209	6054721	ADMINISTRATIVE EXPENSE: To General Fund (20% of budgeted rev. for adm. costs)	4,120	4,250	4,250	0	8,930	9,250	3.58%	
210		Net Total	15,427	8,500	10,527	38,670	2,997	4,200	40.14%	
211		MARINA ENTERPRISE FUND CASH BALANCE	105,810	114,310						
213	BRIDGE CAPITAL PROJECT FUND <i>This fund was created in 2010. The funds may be used for any city purpose. Goal: \$200,000</i>									
214	4035100	REVENUE: Transfer from General Fund	7,500	9,500	9,500	0	0		#DIV/0!	
215	4035303	EXPENSE: Engineering	0	858	0	4,086	0		#DIV/0!	
216	4035304	EXPENSE: Legal Services	0	0	0	0	0		#DIV/0!	
217	4035530	EXPENSE: Capital Outlay	0	0	0	0	0		#DIV/0!	
218		Net Total	7,500	8,642	9,500	-4,086	0	0	#DIV/0!	
219		BRIDGE CAPITAL PROJECT FUND CASH BALANCE	198,744	208,048						
221	SPECIAL PROJECT FUND <i>This fund was created in 2013.</i>									
222	3016103	REVENUE: Donations	0	3,000	0	0	0		#DIV/0!	
223	3016210	REVENUE: Security Deposits	0	0	0	0	0		#DIV/0!	
224	4700603	EXPENSE: Special Projeccts	0	2,943	0	0	0		#DIV/0!	
225		Net Total	0	57	0	0	0		#DIV/0!	
226		SPECIAL PROJECT FUND CASH BALANCE	8,406	11,406						
228	ROAD IMPROVEMENT FUND <i>This fund was created in 2014. The funds may be used for any city purpose. Goal: \$180K per year.</i>									
229	4510000	REVENUE: Transfers from General Fund and Other Funds	124,000	124,000	124,000	0	124,000		-100.00%	
230	4510100	REVENUE: Misc. Revenue	0	750	0	0	0		#DIV/0!	
231	4044303	EXPENSE: Engineering Expenses, Public Notices, Etc.	26,875	65,093	20,000	20,149	20,000		-100.00%	
232	4045100	EXPENSE: Capital Outlay	69,629	52,566	75,000	41,794	75,000		-100.00%	
233		Net Total	27,496	6,341	29,000	-61,943	29,000		-100.00%	
234		ROAD IMPROVEMENT FUND CASH BALANCE	62,564	69,655						
236		Total Cash Balance	1,423,386	1,404,745						

2023 Greenwood PRELIMINARY Budget

	A	B	C	D	E	F	G	H	I	J
			2020 Actual	2021 Actual	2021 Budget	2022 June YTD	2022 Budget	2023 Budget	% Change	% Total Budget
1										
2		GENERAL FUND REVENUE								
3		TAXES								
4	31010	General Property Tax	629,076	629,190	616,502	210,418	600,000	616,502	2.75%	
5	31020	General Property Tax - Delinquent	6,532	4,583	1,500	0	1,500	1,500	0.00%	
6	31040	Fiscal Disparities	2,768	2,448	2,000	0	2,000	2,000	0.00%	
7	31800	Surcharge Revenue	98	3,337	0	1,210	0	2,000	#DIV/0!	
8	31910	Penalties	478	28	0	52	0	0	#DIV/0!	
9			638,952	639,586	620,002	211,679	603,500	622,002	3.07%	68.31%
10		LICENSES								
11	32110	Liquor & Cigarette Licenses	800	11,598	10,500	0	10,500	10,500	0.00%	
12	32180	Other Business Licenses (Rental, Commercial Marina, Garbage Hauler, Etc)	8,366	5,000	5,000	0	5,000	5,000	0.00%	
13			9,166	16,598	15,500	0	15,500	15,500	0.00%	1.70%
14		BUILDING & ZONING FEES								
15	32210	Building Permits	58,702	78,699	40,000	17,178	50,000	35,000	-30.00%	
16	32211	Electric Permits	4,114	8,986	4,000	3,160	2,500	6,000	140.00%	
17	32212	Excavation Permits	0	618	0	170	700	350	-50.00%	
18	32213	Hardcover Permits	0	800	0	0	3,500	800	-77.14%	
19	32214	HVAC Permits	0	10,523	0	3,381	4,000	6,500	62.50%	
20	32215	Parking Permits	0	1,500	0	1,250	1,200	2,000	66.67%	
21	32216	Plan Review Fees	0	24,758	0	4,608	9,000	9,000	0.00%	
22	32217	Plumbing Permits	0	2,044	0	1,340	600	2,500	316.67%	
23	32218	Right-of-Way Permits	0	2,400	0	2,000	9,000	4,000	-55.56%	
24	32219	Shoreland Compliance Fee	0	4,100	0	200	5,000	3,000	-40.00%	
25	32220	Tree Permits	0	1,250	0	250	1,400	500	-64.29%	
26	34103	Zoning & Subdivisions (Variances, Conditional Use Permits, Shoreland Compliance, Etc.)	8,192	20,374	8,000	13,596	12,000	27,000	125.00%	
27			71,008	156,052	52,000	47,133	98,900	96,650	-2.28%	10.61%
28		INTERGOVERNMENT REVENUE								
29	33423	Grants / Aids (Small Cities Assistance, Recycling Grant, 2020 included ARP)	54,568	21,230	0	42,965	0	0	#DIV/0!	
30	33610	County Aid to Municipalities	2,049	0	2,000	4,050	2,000	2,000	0.00%	
31			56,617	21,230	2,000	47,015	2,000	2,000	0.00%	0.22%
32		PUBLIC CHARGES FOR SERVICES								
33	34207	False Alarm Fee	0	250	0	0	0	0	#DIV/0!	
34	34304	Load Limit Fees	6,382	8,001	5,000	3,007	6,000	6,000	0.00%	
35	34409	Recycling Fees (2021: \$20 per quarter, 2022: \$26, 2023-2024: 4% Annual Increase)	24,732	29,192	24,106	1,113	31,225	32,474	4.00%	
36	34410	Recycling Fees - Delinquent	0	-223	0	0	0	0	#DIV/0!	
37			31,114	37,220	29,106	4,120	37,225	38,474	3.36%	4.23%
38		FINES, FORFEITURES & PENALTIES								
39	35101	Court Fines	5,282	4,175	7,000	3,174	6,000	6,000	0.00%	0.66%
40										
41		INVESTMENT & MISCELLANEOUS INCOME								
42	36102	Investment Income	17,683	8,943	17,000	1,784	5,000	15,000	200.00%	
43	36230	Misc. Income: Parking Permits, Civil Citations, Etc.	2,347	1,800	2,000	250	2,000	1,500	-25.00%	
44			20,030	10,743	19,000	2,034	7,000	16,500	135.71%	1.81%

2023 Greenwood PRELIMINARY Budget

	A	B	C	D	E	F	G	H	I	J
1			2020 Actual	2021 Actual	2021 Budget	2022 June YTD	2022 Budget	2023 Budget	% Change	% Total Budget
45		OTHER FINANCING SOURCES								
46	39200	Transfer from General Fund Reserves	0	0	0	0	64,368	58,288	-9.45%	
47	39201	Interfund Operating Transfer: From Marina Fund	12,500	15,000	15,000	0	20,000	20,000	0.00%	
48	39202	Administrative Expense Reimbursement: 20% of Sewer Revenue	9,664	9,701	4,250	0	19,800	19,800	0.00%	
49	39203	Administrative Expense Reimbursement: 20% of Stormwater Revenue	2,532	2,537	9,701	0	8,930	6,100	-31.69%	
50	39204	Administration Expense Reimbursement: 20% of Marina Revenue	4,120	4,250	2,537	0	5,187	9,250	78.33%	
51			28,816	31,488	31,488	0	118,285	113,438	-4.10%	12.46%
52										
53		Total Revenue	860,984	917,092	776,096	315,156	888,410	910,564	2.49%	
54										
55		GENERAL FUND EXPENSES								
56		COUNCIL & PLANNING COMMISSION								
57	4110103	Council Salaries (2022 Mayor \$491.77, Council \$327.86 x www.bls.gov Midwest CPI-U 9.2%)	20,723	20,806	20,806	10,819	20,889	22,811	9.20%	
58	4110104	Stipends	0	5,000	0	3,750	7,500	0	-100.00%	
59	4110122	FICA Contributions (6.2%)	1,285	1,827	1,290	903	1,295	1,414	9.20%	
60	4110123	Medicare Contributions (1.45%)	300	427	302	211	303	331	9.20%	
61	4110371	Training / Conferences	0	0	500	0	500	500	0.00%	
62	4110372	Meals / Lodging	0	0	175	117	175	175	0.00%	
63	4110433	Misc. (MN Mayors Assoc Dues, Other Dues, Subscriptions, Supplies, Etc.)	411	452	400	97	416	100	-75.96%	
64			22,720	28,513	23,473	15,897	31,078	25,331	-18.49%	2.78%
65		ELECTIONS								
66	4120043	Misc. (Supplies, Postage, Public Notices, Etc.)	2,788	0	0	124	350	0	-100.00%	
67	4120103	Election Judge Salaries (2022: \$10 per hour for head judge, \$9.50 per hour for others)	2,539	0	0	0	2,500	0	-100.00%	
68	4120214	Operational Support - Forms (Ballots, Voter Reg. Rosters)	203	37	0	0	200	50	-75.00%	
69	4120319	Equipment Maintenance	0	1,199	0	0	535	1,200	124.30%	
70	4120372	Meals (Election Judge Meals & Snacks)	462	0	0	0	475	0	-100.00%	
71			5,991	1,236	0	124	4,060	1,250	-69.21%	0.14%
72		ADMINISTRATION								
73	4140202	Duplicating (Council Packets, Etc.)	1,591	0	1,800	0	0	0	#DIV/0!	
74	4140204	Stationary, Forms, Printing	916	1,260	1,831	794	1,800	1,600	-11.11%	
75	4140205	Professional Services - Other (ISP Website, Email)	849	0	500	0	500	0	-100.00%	
76	4140310	Deephaven Contract	48,634	0	0	0	0	0	#DIV/0!	
77		Office Rent & Equipment	6,337	0	0	0	0	0	#DIV/0!	
78	4140311	Excelsior Contract (Clerk, etc)	0	12,750	12,750	3,188	12,750	12,750	0.00%	
79	4140312	Bookkeeping & Admin Services (\$35 per hour)	0	18,345	9,000	14,699	19,500	25,000	28.21%	
80	4140313	Tech (Website, Email, QB)	3,837	1,584	800	764	1,600	1,600	0.00%	
81	4140322	Postage	1,150	587	1,000	398	500	800	60.00%	
82	4140351	Newspaper Legal Notices	619	1,386	1,000	393	1,000	1,000	0.00%	
83	4140439	Misc	3,114	249	800	1,604	200	3,000	1400.00%	
84			67,047	36,162	29,481	21,839	37,850	45,750	20.87%	5.02%

2023 Greenwood PRELIMINARY Budget

	A	B	C	D	E	F	G	H	I	J
1			2020 Actual	2021 Actual	2021 Budget	2022 June YTD	2022 Budget	2023 Budget	% Change	% Total Budget
85		ASSESSOR								
86	4150309	Assessor - Hennepin County	22,000	11,000	22,000	12,000	22,000	24,000	9.09%	
87	4150439	Assessor - Other (Public Notices, Processing, Tax Rolls)	107	143	400	91	400	150	-62.50%	
88			22,107	11,143	22,400	12,091	22,400	24,150	7.81%	2.65%
89		LEGAL SERVICES								
90	4160304	Legal - General	2,926	1,953	6,000	829	4,000	4,000	0.00%	
91	4160308	Legal - Prosecution (\$400 per month)	6,084	5,419	4,800	2,400	4,800	4,800	0.00%	
92	4160309	Legal - Litigation	7,298	0	1,000	0	2,000	2,000	0.00%	
93			16,308	7,373	11,800	3,229	10,800	10,800	0.00%	1.19%
94		AUDITING								
95	4170301	Auditing (state auditor filing requirements)	1,000	1,100	1,000	1,150	1,100	1,150	4.55%	
96			1,000	1,100	1,000	1,150	1,100	1,150	4.55%	0.13%
97		GENERAL GOVERNMENT TOTAL	135,173	85,526	88,154	54,330	107,288	108,431	1.07%	11.91%
98										
99		LAW ENFORCEMENT								
100	4210310	Law Enforcement - Contract	200,179	208,652	208,652	120,794	241,587	254,945	5.53%	
101	4210311	Police Side Building Facility (Completed in 2022)	45,272	45,640	45,640	23,003	46,005	0	-100.00%	
102	4210439	Jail, Court Overtime, Etc.	1,391	3,914	1,500	812	1,400	1,600	14.29%	
103			246,842	258,205	255,792	144,608	288,992	256,545	-11.23%	28.17%
104		FIRE								
105	4220309	Fire Operations & Capital Expenses	87,782	157,888	157,887	82,319	164,638	167,722	1.87%	
106	4220311	Fire Side Building Facility	60,767	0	0	0	0	0	#DIV/0!	
107			148,549	157,888	157,887	82,319	164,638	167,722	1.87%	18.42%
108		PUBLIC SAFETY TOTAL	395,391	416,093	413,679	226,927	453,630	424,267	-6.47%	46.59%
109										
110		ZONING								
111	4260303	Engineering Fees - Development Review	7,070	22,539	4,500	7,149	14,000	14,000	0.00%	
112	4240308	Zoning Administration	7,815	44,378	8,000	29,990	32,000	40,000	25.00%	
113	4240309	Public Notices	1,000	1,211	1,500	173	1,500	1,200	-20.00%	
114	4240310	Building Inspections	39,332	25,980	30,360	12,465	30,000	30,000	0.00%	
115	4240311	State Surcharges	0	617	0	4,427	1,252	4,500	259.42%	
116	4240438	Misc. (County Recording Fees, etc.)	0	56	0	0	0	0	#DIV/0!	
117		ZONING TOTAL	55,218	94,781	44,360	54,204	78,752	89,700	13.90%	9.85%
118										
119		PUBLIC WORKS								
120	4310379	Engineering Fees - Misc	0	0	0	330	0	600	#DIV/0!	
121	4310380	Engineering Fees - City Council Mtgs	0	0	0	205	0	500	#DIV/0!	
122	4310381	S&R - Utility Services - Elec (Includes Siren Electric)	5,131	417	5,000	2,871	1,000	5,000	400.00%	
123	4310409	Public Works Road Repairs (Potholes, Etc)	2,051	10,170	4,000	7,999	10,000	10,000	0.00%	
124	4390226	Signs	1,612	9,161	1,000	3,213	3,000	3,000	0.00%	
125	4390312	Snowplowing	12,322	37,404	18,540	71,102	35,000	60,502	72.86%	
126	4390313	Trees, Mowing, and Misc	22,987	32,283	16,000	16,130	30,000	30,000	0.00%	

2023 Greenwood PRELIMINARY Budget

	A	B	C	D	E	F	G	H	I	J
1			2020 Actual	2021 Actual	2021 Budget	2022 June YTD	2022 Budget	2023 Budget	% Change	% Total Budget
127	4390314	Park & Tennis Court Maintenance	3,172	3,558	4,000	2,657	4,000	4,000	0.00%	
128	4390315	Trail Snow Plowing (LMRT and Asphalt Paths, 2022 & 2023 incl in Snowplowing)	317	2,107	1,500	0	2,100	0	-100.00%	
129		PUBLIC WORKS TOTAL	47,591	95,098	50,040	104,507	85,100	113,602	33.49%	12.48%
130										
131		MISC. EXPENSES								
132	4900310	Recycling Contract (Contract 4% increase in 2023)	25,862	29,664	25,701	6,315	31,225	32,474	4.00%	
133	4900311	Spring Clean-Up Day	5,976	149	6,000	0	6,000	6,000	0.00%	
134	4900369	League of Minnesota Cities Insurance Trust / Liability & Property	3,807	-2,029	4,500	0	4,500	4,500	0.00%	
135	4900370	League of Minnesota Cities Insurance Trust / Workers Comp	200	200	325	200	200	200	0.00%	
136	4900433	Misc. Expenses	0	-427	100	372	100	100	0.00%	
137	4900435	League of Minnesota Cities	905	921	922	24	959	960	0.10%	
138	4900436	Lake Minnetonka Conservation District	7,077	7,678	7,335	2,891	5,781	4,830	-16.45%	
139	4900437	July 4th Fireworks (Chamber of Commerce Donation)	0	1,500	1,600	1,500	1,500	1,500	0.00%	
140		MISC. TOTAL	43,827	37,656	46,483	11,302	50,265	50,564	0.59%	5.55%
141										
142		Subtotal	677,200	729,153	642,716	451,271	775,035	786,564	1.49%	
143										
144		CONTINGENCY & FUND TRANSFERS								
145	4900439	Contingency	0	0	21,000	0	0	0	#DIV/0!	
146	4320500	Transfer to Road Improvement Fund	124,000	124,000	124,000	0	124,000	124,000	0.00%	
147	4900500	Transfer to Bridge Fund	7,500	9,500	9,500	0	0	0	#DIV/0!	
148	4900720	General Fund Transfer Out	0	0	0	0	0	0	#DIV/0!	
149		CONTINGENCY & FUND TRANSFER TOTAL	131,500	133,500	154,500	0	124,000	124,000	0.00%	13.62%
150										
151		Total Expenses	808,700	862,653	797,216	451,271	899,035	910,564	1.28%	
152										
153		GENERAL FUND YEAR-END CASH BALANCE (Goal: 35%-50% of Operating Expendit	601,325	657,636						
154		<i>Percent of Total Expenses</i>	74.36%	76.23%						

2023 Greenwood PRELIMINARY Budget

	A	B	C	D	E	F	G	H	I	J
1			2020 Actual	2021 Actual	2021 Budget	2022 June YTD	2022 Budget	2023 Budget	% Change	% Total Budget
155	SEWER ENTERPRISE FUND <i>This fund may be used for any city purpose. Goal: \$400,000.</i>									
156	6023100	REVENUE: Grant Revenue	0	41,090	0	0	0	0	#DIV/0!	
157	6023220	REVENUE: Other Income (SAC charges)	4,970	5,172	0	0	0	0	#DIV/0!	
158	3023400	REVENUE: *Sewer to County*		-715				0		
159	6023401	REVENUE: Sewer Use Charges (\$260 per year, consider increasing for 2023?)	99,091	117,204	97,010	4,824	99,000	99,000	0.00%	
160	6023402	REVENUE: Late Charges & Penalties	575	0	250	0	250	250	0.00%	
161	6023403	REVENUE: Delinquent Sewer Payments Received	448	847	150	517	150	150	0.00%	
162	6023404	REVENUE: Delinquent Sewer Late Fees Received	0	3	0	0	0	0	#DIV/0!	
163	6023405	REVENUE: Interfund Transfer In	0	0	0	0	0	0	#DIV/0!	
164	6023408	REVENUE: Permit Fees	700	796	300	500	300	300	0.00%	
165	6026100	REVENUE: Special Assessments	3,212	0	0	0	0	0	#DIV/0!	
166	6027100	REVENUE: Excelsior Blvd. Watermain Project (Assessment Payments)	6,386	8,782	5,000	385	5,000	5,000	0.00%	
167	6024303	EXPENSE: Engineering Sewer	18,811	18,652	10,000	16,159	10,000	20,000	100.00%	
168	6024309	EXPENSE: Met Council (2023 number from Met Council based on reduced flow)	38,357	36,753	46,267	17,854	48,117	25,429	-47.15%	
169	6024310	EXPENSE: Public Works Sewer (includes GS One Call 2022+)	901	14,618	7,000	12,570	2,000	20,000	900.00%	
170	6024381	EXPENSE: Utility Services - Electric & Gas	2,891	7,488	3,000	1,682	3,000	3,400	13.33%	
171	6024404	EXPENSE: Repair & Maintenance	5,861	53,528	14,000	788	14,000	1,600	-88.57%	
172	6024410	EXPENSE: Excelsior Blvd. Watermain Project (Henn Cty Special Assessment Fee)	0	370	0	0	0	400	#DIV/0!	
173	6024439	EXPENSE: Misc. (Forms, Printing, Insurance, Public Notices, 2021 GS One Call)	458	5,087	600	193	600	450	-25.00%	
174	6024530	EXPENSE: Capital Outlay (I&I Projects, Etc.)	20,000	52,459	14,000	98	14,000	14,000	0.00%	
175	6024720	INTERFUND TRANSFER OUT: To General Fund (20% of sewer use fees for adm. costs)	9,664	9,701	9,701	0	19,800	19,800	0.00%	
176		Net Total	18,441	-25,476	-1,858	-43,116	-6,817	-379	-94.44%	
177		SEWER ENTERPRISE FUND CASH BALANCE	350,998	326,825						
179	STORMWATER SPECIAL REVENUE FUND <i>This fund may be used for any city purpose.</i>									
180	5023400	REVENUE: *Stormwater to County*		-316					#DIV/0!	
181	5023401	REVENUE: Stormwater Use Charges	25,935	30,789	25,935	1,608	25,935	30,500	17.60%	
182	5023403	REVENUE: Delinquent Stormwater Payments Received	0	399	0	0	0	0	#DIV/0!	
183	5023404	REVENUE: Delinquent Stormwater Late Fees Received	0	27	0	0	0	0	#DIV/0!	
184	5023405	REVENUE: Stormwater Other Revenue (Grants, etc)	0	959	0	0	0	0	#DIV/0!	
185	5024406	INTERFUND TRANSFER IN	0	0	0	0	0	0	#DIV/0!	
186	5024303	EXPENSE: Engineering Stormwater	4,187	11,039	3,500	1,120	4,000	4,000	0.00%	
187	5024310	EXPENSE: Public Works Stormwater	0	4,881	0	4,116	0	5,000	#DIV/0!	
188	5024319	EXPENSE: Equipment and Maintenance	0	2,797	0	0	3,000	3,000	0.00%	
189	5024409	EXPENSE: Street Sweeping	2,388	2,298	2,700	2,383	2,700	2,700	0.00%	
190	5024439	EXPENSE: Misc. (EPA Fee, Public Notices, Etc.)	236	71	500	83	500	250	-50.00%	
191	5024530	EXPENSE: Capital Outlay	1,000	76,982	0	0	0	0	#DIV/0!	
192	5024720	INTERFUND TRANSFER OUT: To General Fund (20% of budgeted rev. for adm. costs)	2,532	2,537	0	0	5,187	6,100	17.60%	
193		Net Total	15,593	-68,745	19,235	-6,095	10,548	9,450	-10.41%	
194		STORMWATER SPECIAL REVENUE FUND CASH BALANCE	47,019	-21,952						

2023 Greenwood PRELIMINARY Budget

	A	B	C	D	E	F	G	H	I	J
			2020 Actual	2021 Actual	2021 Budget	2022 June YTD	2022 Budget	2023 Budget	% Change	% Total Budget
1										
196	PARK SPECIAL REVENUE FUND <i>This is a dedicated fund for park "acquisitions" only. Cannot be used for maintenance.</i>									
197	4036230	REVENUE: Park Dedication Fees	32,560	0	0	0	0	0	#DIV/0!	
198	4015100	EXPENSE: Park Improvements	10,351	6,477	0	0	0	0	#DIV/0!	
199		Net Total	22,209	-6,477	0	0	0	0	#DIV/0!	
200		PARK FUND CASH BALANCE	48,520	39,304						
202	MARINA ENTERPRISE FUND <i>This fund may be used for any city purpose. Goal: \$55,000 Tonka Dock; \$65,000 Permanent Dock; \$120,000 Floating Dock.</i>									
203	6053201	REVENUE: Slip Fees 2022: \$1,625 x 14 slips, \$1,750 x 12 slips; \$300 x 1 sailboat; \$50 x 12 canoes 2023: \$1,675 x 14 slips, \$1,800 x 12 slips; \$300 x 1 sailboat; \$50 x 12 canoes	40,750	42,000	42,500	44,200	44,650	46,250	3.58%	
204	6054309	EXPENSE: Professional Services (Dock In and Out, Weed Removal)	4,850	8,450	8,500	3,030	8,500	8,500	0.00%	
205	6054310	EXPENSE: Public Works City Docks	1,011	0	500	0	500	500	0.00%	
206	6054439	EXPENSE: Misc. (LMCD Multi-Dock License \$350, SABLID / AIS \$2500, Insurance \$873)	2,843	5,800	3,723	2,500	3,723	3,800	2.07%	
207	6054590	EXPENSE: Capital Outlay	0	0	0	0	0	0	#DIV/0!	
208	6054720	OPERATING TRANSFER: To General Fund	12,500	15,000	15,000	0	20,000	20,000	0.00%	
209	6054721	ADMINISTRATIVE EXPENSE: To General Fund (20% of budgeted rev. for adm. costs)	4,120	4,250	4,250	0	8,930	9,250	3.58%	
210		Net Total	15,427	8,500	10,527	38,670	2,997	4,200	40.14%	
211		MARINA ENTERPRISE FUND CASH BALANCE	105,810	114,310						
213	BRIDGE CAPITAL PROJECT FUND <i>This fund was created in 2010. The funds may be used for any city purpose. Goal: \$200,000</i>									
214	4035100	REVENUE: Transfer from General Fund	7,500	9,500	9,500	0	0		#DIV/0!	
215	4035303	EXPENSE: Engineering	0	858	0	4,086	0		#DIV/0!	
216	4035304	EXPENSE: Legal Services	0	0	0	0	0		#DIV/0!	
217	4035530	EXPENSE: Capital Outlay	0	0	0	0	0		#DIV/0!	
218		Net Total	7,500	8,642	9,500	-4,086	0	0	#DIV/0!	
219		BRIDGE CAPITAL PROJECT FUND CASH BALANCE	198,744	208,048						
221	SPECIAL PROJECT FUND <i>This fund was created in 2013.</i>									
222	3016103	REVENUE: Donations	0	3,000	0	0	0		#DIV/0!	
223	3016210	REVENUE: Security Deposits	0	0	0	0	0		#DIV/0!	
224	4700603	EXPENSE: Special Projeccts	0	2,943	0	0	0		#DIV/0!	
225		Net Total	0	57	0	0	0		#DIV/0!	
226		SPECIAL PROJECT FUND CASH BALANCE	8,406	11,406						
228	ROAD IMPROVEMENT FUND <i>This fund was created in 2014. The funds may be used for any city purpose. Goal: \$_____.</i>									
229	4510000	REVENUE: Transfers from General Fund and Other Funds	124,000	124,000	124,000	0	124,000		-100.00%	
230	4510100	REVENUE: Misc. Revenue	0	750	0	0	0		#DIV/0!	
231	4044303	EXPENSE: Engineering Expenses, Public Notices, Etc.	26,875	65,093	20,000	20,149	20,000		-100.00%	
232	4045100	EXPENSE: Capital Outlay	69,629	52,566	75,000	41,794	75,000		-100.00%	
233		Net Total	27,496	6,341	29,000	-61,943	29,000		-100.00%	
234		ROAD IMPROVEMENT FUND CASH BALANCE	62,564	69,655						
236		Total Cash Balance	1,423,386	1,404,745						

CHAPTER 5: FEES, FINES & FRANCHISE GRANTS

SECTION 500. FEES: GENERAL.

SECTION 510. FEES: LICENSES, PERMITS AND SERVICES.

SECTION 515. CIVIL FINES AND FEES.

SECTION 530. FRANCHISE GRANTS.

SECTION 500. FEES: GENERAL.

Section 500.00. Fees, Charges and Rates Authorized and Defined.

The fees, charges, and rates for the purposes set forth in this chapter 5 of this code for licenses, permits, and municipal services shall be in the amounts set forth in this chapter. Reference to the amounts set forth herein in other portions of this code or in other ordinances may be made in such terms as “required fee,” “established fee,” “required license fee,” “license fee,” and “license fee in the required amount,” without specific reference to this chapter, in which event the amounts herein set forth shall be applicable.

Section 500.05. Priority of Application.

If fees, charges, and rates are set forth specifically in parts of this code other than this chapter 5 or in other ordinances which are now in effect, but have not been set forth in this chapter 5, in that event, the fees, charges, and rates thereby specifically set forth shall be effective for all purposes. In the event that such amounts shall appear in other places in this code or in other ordinances or codes, but shall appear in this chapter 5, the amounts appearing in chapter 5 shall supersede the others.

Section 500.10. Collection, Late Payment Charge, Special Assessment.

Payment in accordance with billings shall be made no later than the billing date established for the account. The city of Greenwood does not prorate 30-day, monthly, quarterly, seasonal, and annual fees. Property sellers and buyers should coordinate any prorations between themselves and jointly ensure that all fees are properly paid. In addition to the charges provided, there shall be a late charge for payments made after the 30th day after the billing date. When a charge is more than 30 days past due, it shall be considered delinquent. It shall be the duty of the clerk to endeavor to promptly collect delinquent accounts. All delinquent accounts shall be certified by the clerk who shall prepare an assessment roll each year providing for assessment of the delinquent amounts against the respective properties served. The city council may set an additional assessment penalty fee for delinquent accounts that are certified to the county for collection. The assessment roll shall be delivered to the council for adoption on or before October 10 of each year. Such action may be optional or subsequent to taking legal action to collect delinquent accounts. The delinquent account fee and additional assessment penalty fee shall be determined by the council and set forth in the section 510 fee schedule of this chapter.

(SECTION 500.10 UPDATED DEC 2012 ORD 213, JAN 2021 ORD 301)

SECTION 510. FEES: LICENSES, PERMITS, AND SERVICES.

Section 510.00. Fees: Licenses, Permits and Services Established.

Subd.1. The following fees for licenses, permits and municipal services have been established by the city council. No person, partnership, corporation, or other association shall engage in the following types of activity without paying the fee listed.

Type of License, Permit, or Fee	Section	Fee	Conditions & Terms
Advertisement Tube License	490.00	\$25	Annual per tube
Animal Fees:			
Dangerous Animal Registration	445.65	Determined by police department.	Plus proof of \$100,000 insurance
Blasting Permit	910.20	\$500	Council approval required
Boat Launch Permit Sticker (for Meadville boat launch):			
Resident	425.45	Available by request (administrator@greenwoodmn.com, 952.474.6633).	Proof of residency required.
Building-Related Fees:			
Building Permit	300.10 1140.17 subd 2	Per current Minnesota State Building Code, plus \$200 for projects that increase hardcover by 200 sq ft or more and for projects that received a hardcover variance.	
IPM Code Book	320.30	\$75	Per copy
Electrical Permit Fees	300.07	Per the city of Minnetonka's fee schedule.	
Excavation / Filling Permit	440.00	1.5% of the project cost.	
Excavation Permit: Temporary	1140.50	The fee is the cost incurred by the city for the review of the excavation plan.	Council approval required plus proof of bonding to cover expense of development plan.
Excavation Permit: Street / Sewer	640.30 & 640.95	The fee is the cost incurred by the city for the review of the excavation plan.	Plus surety bond as determined by city engineer.
Heating, Ventilating, AC, Refrigeration Permit Fees	300.07	Per the city of Excelsior's fee schedule.	
Moving Permit	300.20	1.5% of the project cost.	
Parking Permit for Building Project (see parking permits)	305.00	\$500	Per project
Permit to Extend Completion of Exterior Work	300.30	\$300 for first 60-day extension (administrative) \$500 for an additional extension (council)	Required per structure
Plumbing Permit Fees	300.07	Per city of Excelsior's fee schedule.	
Tree Removal / Construction-Related	1140.80	\$250	Per application
Burning Permit:			
Recreational	475.10	No permit required	
Non-Recreational	475.10	\$50	Per instance
City Code Book (binder with tabs and photocopies)		\$100	
Dock Fees:			
Municipal St. Alban's Bay Dock Permit	425.30 (5)	\$1625 slips 1A, 1B, 1C, 1-11. \$1750 slips 1D, 12-22.	Per slip, per season
Municipal Sailboat Space Permit	425.30 (5)	\$300	Per slip, per season
Municipal Canoe / Kayak Permit	425.30 (5)	\$50	Per space, per season
Duplicate Permit / License	400.15	\$50	Per instance
Excavation Permit: Temporary	1140.50	The fee is the cost incurred by the city for the review of the excavation plan.	Council approval required plus proof of bonding to cover expense of development plan.
Excavation Permit: Street / Sewer	640.30 & 640.95	The fee is the cost incurred by the city for the review of the excavation plan.	Plus surety bond as determined by city engineer.
Fire / Police Alarm Fees:			
False Alarm Fine	460.03 & 455.10	\$150 for 2nd false alarm in a calendar year. This fee increases by \$100 for each additional false alarm in a calendar year.	One fee is paid per incident whether fire, police, or both respond to the false alarm.
Alarm Non-Compliance Fine	455.35 & 460.07	\$1,000	According to state statute
Fireworks Permit	900.55	\$200	Council approval required

Gambling License	915.15	\$200	Council approval required
Garage Sale Permit (more than 1 in 12-month period)	450.25	\$150 per event, plus proof of insurance: \$300,000 per person, \$500,000 per incident, \$50,000 property damage.	
Garbage / Refuse Collector License	475.20	\$100 per year, plus proof of insurance: \$100,000 per person, \$500,000 per incident, \$100,000 property damage	
Gasoline Station / Auto Repair License	420.15	\$500 per site per year, plus proof of commercial general liability by an insurance company licensed to do business in the state of Minnesota with a limit of liability of not less than \$1,500,000 per occurrence for bodily and property damage and loss of means of support with the "City of Greenwood" named as an additional insured on the policy. The liability policy must provide that it may not be cancelled for any cause either by the insured or the insurance company without first giving 10 days notice to the city in writing of that intention. The policy also must provide that any amount paid by the insurance company as a result of a claim will not reduce the coverage available to pay subsequent claims.	
Home Occupation License	480	\$50	Annual. City council approval required. The city council may impose conditions.
Liquor Fees			
Off-Sale Non-Intoxicating License	800.15 & 800.35	\$100 per year plus commercial general liability by an insurance company licensed to do business in the state of Minnesota with a limit of liability of not less than \$1,000,000 per occurrence for bodily and property damage and loss of means of support with the "City of Greenwood" named as an additional insured on the policy. The liability policy must provide that it may not be canceled for any cause either by the insured or the insurance company without first giving ten days notice to the city in writing of that intention. The policy also must provide that any amount paid by the insurance company as a result of a claim will not reduce the coverage available to pay subsequent claims. Businesses with projected liquor sales of less than \$50,000 per year are only required to comply with the minimum insurance requirements in Minnesota state statutes.	
Off-Sale Non-Intoxicating, Investigation Fee	800.30	\$500 plus all costs and expenses associated with investigation outside of MN as allowable by state statute	
On-Sale Non-Intoxicating Temporary License	800.15	\$100 plus the minimum insurance requirements in Minnesota state statutes. License good for no more than 3 consecutive days	
On-Sale Intoxicating License	820.40 & 820.45	\$10,000 per year plus commercial general liability and dram shop insurance by an insurance company licensed to do business in the state of Minnesota with a limit of liability of not less than \$1,000,000 per occurrence for bodily and property damage and loss of means of support with the "City of Greenwood" named as an additional insured on the policy. The liability policy must provide that it may not be canceled for any cause either by the insured or the insurance company without first giving ten days notice to the city in writing of that intention. The policy also must provide that any amount paid by the insurance company as a result of a claim will not reduce the coverage available to pay subsequent claims.	
On-Sale Intoxicating, Wine License	820.40	\$2,000	Annual
On-Sale Intoxicating, Sunday License	820.40	\$200	Annual
On-Sale Intoxicating, Delimited License	820.40	\$2,500	Annual
On-Sale Intoxicating, Investigation Fee	820.35	\$500 plus all costs and expenses associated with investigation outside of MN as allowable by state statute	
On-Sale Intoxicating, Investigation Fee for Renewal Applications or Change of Status	820.35	\$250 per person to be investigated (not to exceed \$500)	Annual
On-Sale Surety Bond	820.45	\$1,000	In conjunction w/application
Load Limit Fees			
Per Trip Special Operating Permit (not available when load limit signs are flagged for spring season load restrictions)	730.00	\$100	Per round trip. Not required for building projects exceeding \$20,000 in value.
Blanket Special Operating Permit	730.00	20% of the Building Permit or Moving Fee	Required for building projects exceeding \$20,000 in value.
Mailing List of City Utility Billing Database		\$100	Per instance
Misc. Petitions to the City for Legal Consent or Releases Application Fee		\$200 plus consultant and contract service provider expenses incurred by the city as they exceed the base fee amount	Per application
Mobile Home Park Permit Fee	405.40	\$200	Annual
Mobile Home 15-Day License	405.40	\$200	Per instance

Mobile Home Temporary Residence License	405.40	\$200	Per instance
Parking Fees:			
Parking Permit for Building Project (see building-related fees)	305.00	\$500	Per project
Temporary Parking Permit	710.05	\$50	Charged on a per event basis. Fee will be refunded in cases where the permit is revoked due to inclement weather.
Peddler Permit	465.10	\$350	For 6 months
Photocopies	125.00	\$0.25 for black and white, \$1 for color	Per copy
Recycling Collection Fee	475.30	\$104	Annually
Rental Property License	320.30	\$50 per unit	Annual
Right-of-Way Fees:			
Delay Penalty	630.03	\$200 per day	
Encroachment Permit	630.21	Council approval required. Fee will be determined by the city council.	
Excavation, Obstruction, or Small Wireless Facility Permit	630.04 630.06 630.09	\$500, plus deposit for right-of-way restoration in addition to a certificate of insurance for at least \$2 million naming the city as an additional insured, verifying that the applicant is insured against claims for personal injury, death, or property damages associated with work in the right-of-way, and requiring 30-day notice to the city of cancellation or material modification of the policy. The actual restoration costs shall be determined and paid by the permittee or refunded on completion of the project. NOTE: FEES ARE ESTABLISHED IN ACCORDANCE WITH MN STATE STATUTES 237.162 & 237.163 OR ANY ORDINANCE ENACTED UNDER THOSE SECTIONS.	Paid with permit application.
Small Wireless Collocation Agreement Fees (for locations on city-owned poles or structures)	630.05	(a) Up to \$150 per year for rent to collocate on the city structure. (b) \$25 per year for maintenance associated with the collocation. (c) A monthly fee for electrical service as follows: \$73 per radio node less than or equal to 100 maximum watts; \$182 per radio node over 100 maximum watts; or the actual costs of electricity, if the actual cost exceed the foregoing. NOTE: FEES ARE ESTABLISHED IN ACCORDANCE WITH MN STATE STATUTES 237.162 & 237.163 OR ANY ORDINANCE ENACTED UNDER THOSE SECTIONS.	Paid with permit application.
Sanitary Sewer Non-Compliance Surcharge: Residential	310.30 5(f)	\$300	Quarterly
Sanitary Sewer Non-Compliance Surcharge: Commercial	310.30 5(f)	\$750	Quarterly
Security Deposit / Security Agreement for Landscaping	1140.60	The greater of \$1500 or 2% of the building value submitted on the building permit application. The fine is the greater of \$1000 or .4% of the building value submitted on the building permit application for each month (or part thereof) after 12 months the landscaping or conditions remain uncompleted.	See section 1140.60 for more information (including details about the security agreement option).
Security Deposit / Security Agreement for Performance of Conditions of a Variance or Conditional Use Permit Grant	1140.60 1150.20 1155.17	Security Deposits / Agreements must be approved by the city council. If approved, the city council shall set the fee amount.	See sections 1150.20 (conditional use permits) or 1155.17 (variances) for more information (including details about the security agreement option).
Sewer Fees:			
Lateral Connection Fee		\$2500	Per instance
Sewer Access Charge (SAC)		As set by the Metropolitan Council, plus \$1000	
Cap Fee		\$100	Per instance
Re-Connection Fee		\$100	Per instance
Repair Permit Fee		\$75	Per instance
Residential Rate	310.56	\$260 per residential sanitary service unit	Annually
Commercial Rate	310.56	\$260 per commercial sanitary service unit	Annually

Sewer / Recycling / Stormwater Delinquent Accounts:			
Late Fee	310.56, 311.00 & 475.30	1% of the delinquent amount per month (12% annually).	Certified to county annually.
Assessment Amounts	310.56, 311.00 & 475.30	The total delinquent amount including late fees, plus 12% per year once certified to the county, in addition to any fees charged by the county.	Certified to county annually.
Showcase Event Permit	450.25	\$250 per event, plus proof of insurance: \$300,000 per person, \$500,000 per incident, \$50,000 property damage.	
Sign Permit: Temporary	1140.40	\$50	Valid for 30 days. Limit 6 per year.
Stormwater Management Utility Fee:			
Residential	310.10	\$76	Annually
Commercial	310.10	3 x current residential rate	Annually
Street Excavation Permit	640.30	\$200	Per site
Subdivision-Related Fees:			
Simple Subdivision Fee	600.07	\$500 for administrative expenses plus \$1000 deposit towards consultant / contract service provider expenses incurred by the city. If the consultant / contract service provider expenses are less than \$1000, the balance will be refunded to the applicant. If consultant / contract service provider expenses exceed \$1000, the applicant will be invoiced, and payment must be received prior to the mayor and clerk signing the resolution approving the subdivision.	
Preliminary Plat Application Fee	600.10	\$500 for administrative expenses plus \$1000 deposit towards consultant / contract service provider expenses incurred by the city. If the consultant / contract service provider expenses are less than \$1000, the balance will be refunded to the applicant. If consultant / contract service provider expenses exceed \$1000, the applicant will be invoiced, and payment must be received prior to the mayor and clerk signing the resolution approving the preliminary plat.	
Final Plat Application Fee	600.15	\$500 for administrative expenses plus \$1000 deposit towards consultant / contract service provider expenses incurred by the city. If the consultant / contract service provider expenses are less than \$1000, the balance will be refunded to the applicant. If consultant / contract service provider expenses exceed \$1000, the applicant will be invoiced, and payment must be received prior to the mayor and clerk signing the resolution approving the final plat.	
Park Dedication Fee	600.35	8% of the assessor's land valuation for the entire parcel prior to subdivision on January 2 of the year of the final plat application.	
Tobacco License	415.04	\$250	Annual
Tree Removal Fees:			
Tree Removal Conditional Use Permit Shore / Bluff Impact Zone	1140.80	\$100	Per application
Exceed Permitted Tree Harvest	1140.80	\$100	Per application
Tree Removal / Construction-Related (see building-related fees)	1140.80	\$250	Per application
Zoning-Related Fees:			
Appeals of Alleged Error in Administration of Zoning Ord	1155.05	\$500 for administrative expenses plus \$1000 deposit towards consultant / contract service provider expenses incurred by the city. If the consultant / contract service provider expenses are less than \$1000, the balance will be refunded to the applicant. If consultant / contract service provider expenses exceed \$1000, the applicant will be invoiced, and payment must be received prior to the mayor and clerk signing the resolution.	Fee is per application. If the city council finds that an error was made, all fees paid shall be returned to the applicant.
Code Amendment Application Fee	1160.05	\$500 for administrative expenses plus \$1000 deposit towards consultant / contract service provider expenses incurred by the city. If the consultant / contract service provider expenses are less than \$1000, the balance will be refunded to the applicant. If consultant / contract service provider expenses exceed \$1000, the applicant will be invoiced, and payment must be received prior to the mayor and clerk signing the resolution.	Per application
Conditional Use Permit Application Fee	1150.15	\$500 for administrative expenses plus \$1000 deposit towards consultant / contract service provider expenses incurred by the city. If the consultant / contract service provider expenses are less than \$1000, the balance will be refunded to the applicant. If consultant / contract service provider expenses exceed	Per application

		\$1000, the applicant will be invoiced, and payment must be received prior to issuance of the building permit.	
Conditional Use Permit Extension	1150.21	1st 1-year extension: \$50 (approved by zoning administrator). Subsequent 1-year extensions: \$350 (approved by city council).	
Grading Permit for Stand-Alone project	1140.19	\$500 for administrative expenses plus \$1000 deposit towards consultant / contract service provider expenses incurred by the city. If the consultant / contract service provider expenses are less than \$1000, the balance will be refunded to the applicant. If consultant / contract service provider expenses exceed \$1000, the applicant will be invoiced, and payment must be received prior to issuance of the grading permit.	.Per application
Grading Permit for project in conjunction with a building permit, variance application, or conditional use permit application	1140.19	No Additional Fee	
Misc. Administrative Review Fee	Chapter 11	\$200	Per application
Preliminary Administrative Plan Review Fee	1105.00	5 hours no charge, then zoning administrator's rate	Per year, per property
Shoreland Compliance Review Fee	1176.03	\$200	Per application. Paid only once if paid at variance or CUP application prior to building permit application. Signage CUP applications are exempt from paying the Shoreland Compliance Review Fee.
Variance Application Fee	1155.25	\$500 for administrative expenses plus \$1000 deposit towards consultant / contract service provider expenses incurred by the city. If the consultant / contract service provider expenses are less than \$1000, the balance will be refunded to the applicant. If consultant / contract service provider expenses exceed \$1000, the applicant will be invoiced, and payment must be received prior to issuance of the building permit.	Per application
Variance Extension	1155.10(9)	1st 1-year extension: \$50 (approved by zoning administrator). Subsequent 1-year extensions: \$350 (approved by city council).	

(SECTION 510 TABLE REVISED APR 2022 ORD 322)

SECTION 515. CIVIL FINES AND FEES.

Section 515.00. Civil Fines and Fees Established.

To aid in the enforcement of the ordinance code, the following civil fines and fees authorized by chapter 12 of this code have been established by the city council:

Type of Violation	Section	Civil Fine	Notes
Animal Code Violation: Dog-At-Large 1st offense in 12-month period	445.15 445.30	\$100	In addition to impound fees
Animal Code Violation: Dog-At-Large 2nd offense in 12-month period	445.15 445.30	\$200	In addition to impound fees
Animal Code Violation: Dog-At-Large 3-plus offenses in 12-month period	445.15 445.30	\$300	In addition to impound fees
Animal Code Violation: Nuisance	445.15	\$300	
Building Code: Non Completion of Exterior	300.30	\$300	Each day a violation continues is subject to administrative civil citation
Gasoline Service Stations & Auto Repair Shops Code Violation	420.00	\$100	Each day a violation continues is subject to administrative civil citation
Liquor Code Violation: 60/40 Food/Liquor Sales 1st offense	820.70	\$2,000	1-year probation
Liquor Code Violation: 60/40 Food/Liquor Sales 2nd offense	820.70	\$4,000	7-day suspension of license and possible additional year probation
Liquor Code Violation: 60/40 Food/Liquor Sales 3rd offense in 10-year period	820.70	\$6,000	7-day suspension of license and possible revocation of license
Liquor Code Violation: Sale to Minor or Intoxicated Person, 1st offense in 24-month period	820.70	\$500	3-day suspension of license
Liquor Code Violation: Sale to Minor or Intoxicated Person, 2nd offense in 24-month period	820.70	\$1,000	3-day suspension of license. Proof of training completion.
Liquor Code Violation: Sale to Minor or Intoxicated Person, 3rd offense in 24-month period	820.70	\$1,500	3-day suspension of license. Proof of training completion. Possible revocation of license.
Liquor Code Violation: Sale to Minor or Intoxicated Person, 4th offense in 24-month period	820.70	\$2,000	3-day suspension of license. Proof of training completion. Possible revocation of license.
Tobacco Code Violation: 1st Offense in 24-Months	415	\$300	
Tobacco Code Violation: 2nd Offense in 24-Months	415	\$600	
Tobacco Code Violation: 3rd Offense in 24-Months	415	\$1000	7-day suspension of license.
Tobacco Code Violation: Other	415	\$50	
Tree Harvest Without Permit	1140.80	\$1,000	Per tree
Penal Code Violation	900 et seq	\$300	Each day a violation continues is subject to administrative civil citation
Nuisance Code Violation	900 et seq	\$100	Each day a violation continues is subject to administrative civil citation
Zoning Code Violation	1100 et seq	\$300	Each day a violation continues is subject to administrative civil citation
City Code Violation Not Otherwise Designated		\$300	
Code Violation Fees	Section	Fee	Notes
Administrative Hearing Officer Fee	1210.25	\$200	Per instance
Late Fee	1210.50	10% of the fine amount. Applies for each 30-day period, or part thereof, that the fine is not paid.	

(SECTION 515 TABLE REVISED NOV 2021 ORD. 320)

SECTION 530. FRANCHISE GRANTS.

Section 530.00. General Provisions.

From time to time the city may be called upon to grant utility franchises. Such grants may be authorized by ordinance and recorded in the office of the city clerk.



Agenda Item: Consent Agenda

Summary: The consent agenda items are considered to be routine and are approved through one motion with no discussion by the city council. Council members may remove consent agenda items for further discussion. Removed items will be placed under Other Business on the agenda.

The consent agenda items are included in the hard copy of the full council packet and in the electronic version of the packet available at www.greenwoodmn.com.

Council Action: Required. Possible motion ...

1. I move the council approves the consent agenda items as presented.

MINUTES

Greenwood City Council

Worksession & Regular Meeting

Wednesday, September 7, 2022
339 Third Street, Excelsior, MN 55331



Worksession

1. CALL TO ORDER | ROLL CALL | APPROVE AGENDA

Mayor Kind called the worksession to order at 6:06pm.

Members Present: Mayor Kind; Councilmembers Kristi Conrad, Bill Cook, Tom Fletcher, Rob Roy

Motion by Kind to approve the worksession agenda. Second by Cook. Motion passed 5-0.

2. DISCUSS: 2023 CITY BUDGET & FEES

The council discussed the preliminary 2023 tax levy and budget line by line. The preliminary 2023 levy was approved during the regular meeting. The council will discuss the budget and fees further at a 6:30pm worksession prior to the 10.05.22 council meeting.

3. ADJOURNMENT

Motion by Roy to adjourn the worksession at 6:55pm. Second by Cook. Motion passed 5-0.

Regular Meeting

1. CALL TO ORDER | ROLL CALL | APPROVE MEETING AGENDA

Mayor Kind called the meeting to order at 7:04 pm.

Members Present: Mayor Deb Kind, Councilmembers Tom Fletcher, Rob Roy, Bill Cook, Kristi Conrad

Staff Members Present: City Assistant Administrator Shanda Wilhelmy (via Zoom) and City Zoning Administrator Scott Richards

Motion by Kind to approve the agenda. Second by Cook. Motion passed 5-0.

2. CONSENT AGENDA

- A. Approve: 08.03.11 Meeting Minutes
- B. Approve: Jul Profit & Loss
- C. Approve: Jul Cash Summary
- D. Approve: Aug Check Detail
- E. Approve: Sep Payroll Report
- F. Approve: YTD Profit & Loss Budget vs. Actual
- G. Approve: Lake Minnetonka Communication Commission's 2023 Budget

Motion by Kind to approve consent agenda. Second by Roy. Motion passed 5-0.

3. MATTERS FROM THE FLOOR

Resident Jon Ekelund, 5085 Meadville Street, addressed the council about his concerns relating to the Old Log Theater. He stated that there was a live band performing outside at the Tiki Hut over Labor Day weekend and music levels were very loud. He had neighbors over for dinner that same evening and found it very disrupting. Police were called, but at the time of their arrival the band was on break. Police were called again at around 10:40pm. He also stated that prior to this event, there was a Sunday evening wedding held at the Old Log Theater that was also very loud until 11pm.

Scott Richards told Mr. Ekelund that this is a zoning issue, and he should continue to call 911 when these loud events occur. Richards stated that it might be appropriate for him to contact the Old Log Theater to have a conversation with them regarding Mr. Ekelund's concerns. He also mentioned that the city's noise ordinance is being reviewed and will be revised to comply with state statutes regarding decibel levels. Fletcher stated the city code has a section specifically dedicated to the Old Log Theater that could be reviewed.

Resident Jill Nagel, 21895 Byron Circle, addressed the council about her concerns relating to the use of electric bikes on the trail. She feels that the electric bike speeds are too fast and dangerous to others that are using the trail for walking. She also addressed the council about her concerns with a construction project that will be starting at 21845 Byron Circle. She will not be able to attend the neighborhood meeting concerning the upcoming construction project. She and her neighbors do not want the workers parking on their properties or blocking their driveways, and she wants the police involved to handle traffic during this project.

Scott Richards stated that she will have an opportunity to meet with the builder at another time to discuss in more detail her concerns with the construction project.

4. PRESENTATIONS, REPORTS, GUESTS, AND ANNOUNCEMENTS

A. Commissioner LaTondresse: Hennepin County Update

Commissioner LaTondresse addressed the council to present the annual Hennepin County update.

B. Presentation: MnDOT Hwy 7 Safety Audit Report

Andrew Lutaya and Brandon Bourdon from MnDOT presented results and recommendations from the Hwy 7 road safety audit.

Kind confirmed with Lutaya that there were no urgent projects identified for Greenwood along Hwy 7. Fletcher stated that pedestrian safety is a concern in Greenwood and there have been discussions with SLMPD about decreasing the speed limit to 50mph before the Hwy 7 – Christmas Lake Rd. intersection. Lutaya said that speed studies usually result in the recommendation for a speed limit increase, not decrease. Safety coalitions can be formed by cities. Although MnDOT is not directly involved in creating or running these coalitions, MnDOT staff will attend meetings and provide input. Conrad is interested in forming a Hwy 7 Coalition and will inquire with neighboring cities to determine if there is already a local safety coalition in place.

5. PUBLIC HEARINGS

A. NONE

6. ACTION RELATED TO PUBLIC HEARINGS

A. NONE

7. PLANNING, ZONING & SUBDIVISION ITEMS

A. Consider: Res 15-22 Findings for Setback Variance and Grading CUP Requests, 5600 Maple Heights Road

The consideration of Resolution 15-22 will be delayed. Scott Richards attended the Planning Commission meeting prior to the council meeting. A full survey is still needed for the property at 5600 Maple Heights Road. This is required before the review can be completed. The Planning Commission will meet again in October and the 60-day time limit will be extended. The council will consider Res 15-22 at the November council meeting.

B. 1st Reading: Ord 324 Amending Cod Chapter 11 Variance Application Procedures for Properties with Easements

The City Council and the Planning Commission, at their Joint Work Session on May 11, 2022, discussed the process for hardcover variances when a portion of the subject property is covered by an easement for access to a neighboring property or for street access. It was suggested that language be added to the section related to variance application procedures to require calculations for the total area of the easement and the impervious surface area as well as the building volume calculations that exclude that portion of the easement. This information should assist the Planning Commission and City Council in consideration of a variance.

Motion by Fletcher to approve the 1st reading of Ordinance 324; An Ordinance of the City of Greenwood, Minnesota, Greenwood Ordinance Code Amendments Regarding Variance Application Procedure Requirements; waive the 2nd reading; and directs that the ordinance is published in the City's official newspaper. Second by Cook. Motion passed 5-0.

8. UNFINISHED BUSINESS

A. Consider: Res 16-22 Approving South Lake Minnetonka Joint Powers Agreement

The current SLMPD JPA expires 01.01.**24**, so the four cities (Excelsior, Greenwood, Shorewood, Tonka Bay) must approve a new JPA by the end of **2023**. For the past **18** months, the SLMPD coordinating committee and operating committee have worked on the new JPA with input from their respective city councils. At the 07.20.22 meeting, the coordinating committee voted to recommend the city councils approve the attached new JPA with an effective date of 01.01.**23** to avoid the issue of bringing new city councils up to speed.

At the July council meeting, the council discussed potential revisions to the Capital Improvement Fund paragraph.

Revisions were then made to the JPA.

All four city councils must approve the JPA. The individual city council votes do not need to be unanimous.

Motion by Fletcher to move the Greenwood city council approve resolution 16-22 authorizing the mayor to sign the new South Lake Minnetonka Police Department Joint Powers Agreement with a draft date of 08.30.22 to go into effect on 01.01.23. Second by Roy. Motion passed 5-0.

9. NEW BUSINESS

A. Discuss: MN Statutes Regarding Local Control of EMS Services

Fletcher will explore state statutes and standards regarding local control of EMS services.

B. Consider: Res 17-22, Preliminary Tax Levy for 2023

The **PRELIMINARY** tax levy must be approved prior to September 30. Once the preliminary tax levy amount is set, the amount may be decreased, but it cannot be increased when the **FINAL** levy is approved in December.

The public comment opportunity regarding the budget will be at 7pm on 12.07.22 at the Excelsior Council Chambers, 339 Third Street, Excelsior, MN 55331.

Motion by Fletcher to move the council approves resolution 17-22 establishing \$650,000 as the preliminary tax levy for taxes collectible in 2023. Second by Cook. Motion passed 4-1 with Kind voting nay.

10. OTHER BUSINESS

A. NONE

11. COUNCIL REPORTS

A. Conrad: LMCC

- LMCC – No report.
- Park Plan – Hennepin County will plant 12 trees or shrubs in Greenwood at no charge. Greenwood would be responsible to have public works staff water the new trees or shrubs.

Motion by Cook to authorize councilmember Conrad to request 12 trees from Hennepin County and to determine the planting locations in Greenwood. Second by Fletcher. Motion passed 5-0.

View report at LMCC-TV.org.

B. Cook: LMCD, SABLID, Public Works Committee, City Docks

- SABLID – No report.
- LMCD & City Docks – Greenwood is licensed to have 26 dock slips. At the previous council meeting there was discussion if the dock could be moved further out due to shallow water depth. The current dock is not conformed to current standards, but was grandfathered in. Any new dock would have to be a new conforming dock. Cook stated that the boat in slip 1A prevents 2 other slip holders from getting their boats out.

Motion by Cook to discontinue the use of dock slip 1A when the current slip holder vacates or moves to a different slip. Second by Roy. Motion passed 4-1 with Conrad voting nay.

Also discussed at the previous council meeting was the issue of replacing the current city dock. Cook stated the current dock should be maintained as there is nothing structurally wrong with the dock. Conrad mentioned that some of the lights are not working on the dock and need battery replacements.

Motion by Fletcher to authorize councilmembers Cook and Conrad to form a committee to order the necessary dock repairs after the docks are removed at the end of the season. Second by Cook. Motion passed 5-0.

- Public Works Committee – No report.

View report at LMCC-TV.org.

C. Fletcher: Planning Commission, Fire, Administrative Committee, Building Inspections

- Planning Commission – No report.
- Fire – No report.
- Administrative Committee – Greenwood purchased \$600,000 in US Treasury Bills.
- Building Inspections – Progress is being made with the Greenwood Market in regards to county compliance issues. City water connections have been completed.

No council action taken. View report at LMCC-TV.org.

D. Kind: Police, Administrative Committee, Public Works Committee, Mayors' Meetings

- Police – Police statistics reports were emailed to councilmembers.
- Administrative Committee – The potential to have new prosecutor representation will be added to the October city council agenda to discuss at next month's meeting.

Mayor Kind will be unable to attend the canvassing meeting on 11.16.22 and the March city council meeting. The Greenwood Night at the Old Log Theater will be moved from January to the summer.

- Public Works Committee – There was a major power outage at lift station 5. The backup at the lift station failed and a portable generator had to be used. Backup generator has been fixed.
- Mayors' Meetings – No report.

No report. No council action taken.

E. Roy: Minnetonka Community Education

- SABLID – The SABLID has applied for a \$10,000 grant from the DNR.
- 17th Tour de Tonka on August 6, 2022

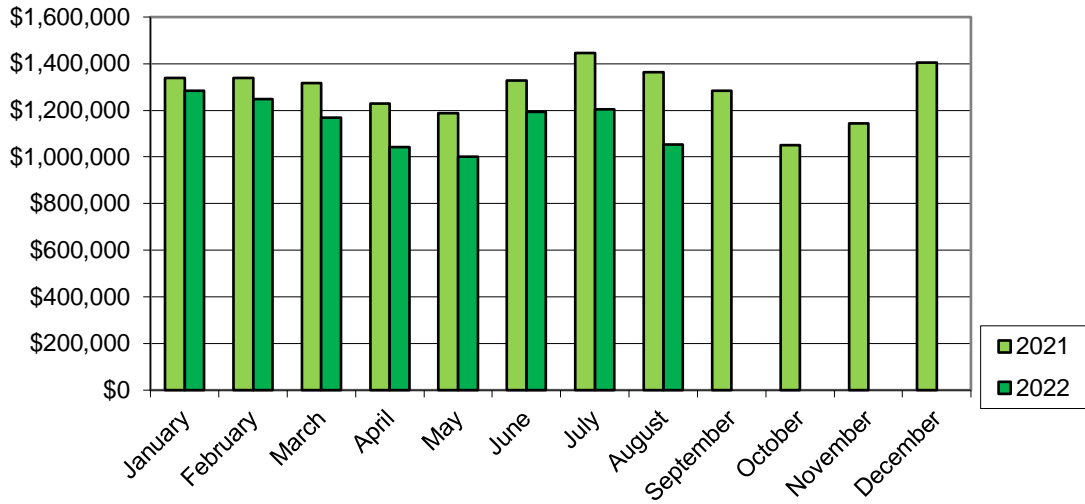
No council action taken. View report at LMCC-TV.org.

12. ADJOURNMENT

Motion by Roy to adjourn the meeting at 9:06pm. Second by Cook. Motion passed 5-0.

This document is intended to meet statutory requirements for city council meeting minutes. A video recording was made of the meeting which provides a verbatim account of what transpired. The video recording is available for viewing at lmcc-tv.org for 1 year.

City of Greenwood Monthly Cash Summary



	2021	2022	Variance with Prior Month	Variance with Prior Year
January	\$1,338,607	\$1,283,475	-\$121,270	-\$55,132
February	\$1,337,900	\$1,249,204	-\$34,271	-\$88,696
March	\$1,316,933	\$1,169,398	-\$79,806	-\$147,535
April	\$1,228,823	\$1,043,496	-\$125,902	-\$185,327
May	\$1,188,279	\$1,001,510	-\$41,986	-\$186,769
June	\$1,327,454	\$1,192,148	\$190,638	-\$135,306
July	\$1,446,657	\$1,204,628	\$12,480	-\$242,029
August	\$1,363,171	\$1,053,164	-\$151,464	-\$310,007
September	\$1,283,503		-\$1,053,164	-\$1,283,503
October	\$1,050,918		\$0	-\$1,050,918
November	\$1,144,785		\$0	-\$1,144,785
December	\$1,404,745		\$0	-\$1,404,745

Bridgewater Bank Checking	\$3,933
Bridgewater Bank Money Market	\$248,641
US Bank Cash & T-Bills *	\$800,000
	<u>\$1,052,574</u>

* = does not show accrued income or change in value

10:16 AM

09/24/22

Cash Basis

City of Greenwood
Profit & Loss By Class
August 2022

	General Funds	Road Improv ...	Stormwater F...	Sewer Fund	TOTAL
Ordinary Income/Expense					
Income					
Sewer Enterprise Fund Income					
6023401 · Sewer Use Charges	0.00	0.00	0.00	98.28	98.28
Total Sewer Enterprise Fund Income	0.00	0.00	0.00	98.28	98.28
Stormwater Special Revenue Fund					
5023401 · Stormwater Use Charges	0.00	0.00	28.73	0.00	28.73
Total Stormwater Special Revenue Fund	0.00	0.00	28.73	0.00	28.73
General Fund Income					
Taxes					
31800 · Surcharge Revenue	50.22	0.00	0.00	0.00	50.22
Total Taxes	50.22	0.00	0.00	0.00	50.22
Building & Zoning Fees					
32210 · Building Permit Fees - Other	1,023.16	0.00	0.00	0.00	1,023.16
32211 · Electric Permits	312.00	0.00	0.00	0.00	312.00
32214 · HVAC Permits	385.74	0.00	0.00	0.00	385.74
32217 · Plumbing Permits	65.50	0.00	0.00	0.00	65.50
32218 · Right-of-Way Permits	500.00	0.00	0.00	0.00	500.00
32219 · Shoreland Compliance Fee	200.00	0.00	0.00	0.00	200.00
34103 · Zoning & Subdivisions	1,500.00	0.00	0.00	0.00	1,500.00
Total Building & Zoning Fees	3,986.40	0.00	0.00	0.00	3,986.40
Public Charges for Services					
34409 · Recycling Fees	30.23	0.00	0.00	0.00	30.23
Total Public Charges for Services	30.23	0.00	0.00	0.00	30.23
Fines, Forfeitures & Penalties					
35101 · Court Fines	144.66	0.00	0.00	0.00	144.66
Total Fines, Forfeitures & Penalties	144.66	0.00	0.00	0.00	144.66
Investment & Misc Income					
36102 · Investment Income	62.31	0.00	0.00	0.00	62.31
36230 · Miscellaneous Income	4.00	0.00	0.00	0.00	4.00
Total Investment & Misc Income	66.31	0.00	0.00	0.00	66.31
Total General Fund Income	4,277.82	0.00	0.00	0.00	4,277.82
Total Income	4,277.82	0.00	28.73	98.28	4,404.83
Gross Profit	4,277.82	0.00	28.73	98.28	4,404.83

10:16 AM

09/24/22

Cash Basis

City of Greenwood
Profit & Loss By Class
August 2022

	General Funds	Road Improv ...	Stormwater F...	Sewer Fund	TOTAL
Expense					
Road Improvement Fund Expenses					
4044303 · Engineering Expenses	0.00	10,534.00	0.00	0.00	10,534.00
4045100 · Capital Outlay	0.00	85,004.11	0.00	0.00	85,004.11
Total Road Improvement Fund Expenses	0.00	95,538.11	0.00	0.00	95,538.11
Sewer Fund Expenses					
6024309 · Met Council	0.00	0.00	0.00	2,155.54	2,155.54
6024310 · Public Works Sewer	0.00	0.00	0.00	1,209.00	1,209.00
6024381 · Utility Services - Electric/Gas	0.00	0.00	0.00	349.72	349.72
6024410 · Excelsior Blvd Watermain Projec	0.00	0.00	0.00	360.00	360.00
6024439 · Misc (Gopher, Forms, Print)	0.00	0.00	0.00	37.80	37.80
Total Sewer Fund Expenses	0.00	0.00	0.00	4,112.06	4,112.06
Stormwater Fund Expenses					
5024303 · Engineering Stormwater	0.00	0.00	946.00	0.00	946.00
5024310 · Public Works Stormwater	0.00	0.00	459.25	0.00	459.25
Total Stormwater Fund Expenses	0.00	0.00	1,405.25	0.00	1,405.25
General Fund Expenses					
Misc. Expense					
4900433 · Misc Expenses	25.00	0.00	0.00	0.00	25.00
Total Misc. Expense	25.00	0.00	0.00	0.00	25.00
Public Works					
4310379 · Engineering Fees - Misc.	615.00	0.00	0.00	0.00	615.00
4310381 · S&R Utility Services	497.89	0.00	0.00	0.00	497.89
4390226 · Signs	597.45	0.00	0.00	0.00	597.45
4390313 · Trees, Mowing, Misc	2,949.30	0.00	0.00	0.00	2,949.30
4390314 · Park & Tennis Maintenance	1,813.86	0.00	0.00	0.00	1,813.86
Total Public Works	6,473.50	0.00	0.00	0.00	6,473.50
Zoning					
4260303 · Engineering Fees Misc	1,596.00	0.00	0.00	0.00	1,596.00
4240308 · Zoning Adminstration	4,690.00	0.00	0.00	0.00	4,690.00
4240309 · Public Notices	129.15	0.00	0.00	0.00	129.15
4240310 · Building Inspections	1,665.00	0.00	0.00	0.00	1,665.00
Total Zoning	8,080.15	0.00	0.00	0.00	8,080.15
Law Enforcement					
4210310 · Law Enforcement - Contract	20,132.26	0.00	0.00	0.00	20,132.26
4210439 · Jail, Court Overtime, Etc.	105.33	0.00	0.00	0.00	105.33
Total Law Enforcement	20,237.59	0.00	0.00	0.00	20,237.59

10:16 AM

09/24/22

Cash Basis

City of Greenwood
Profit & Loss By Class
August 2022

	General Funds	Road Improv ...	Stormwater F...	Sewer Fund	TOTAL
Legal Services					
4160304 · Legal Services - General	92.50	0.00	0.00	0.00	92.50
4160308 · Legal Services - Prosecution	800.00	0.00	0.00	0.00	800.00
Total Legal Services	892.50	0.00	0.00	0.00	892.50
Administration					
4140312 · Bookkeeping & Admin. Services	2,178.75	0.00	0.00	0.00	2,178.75
4140322 · Postage	35.76	0.00	0.00	0.00	35.76
4140351 · Newspaper Legal Notices	178.35	0.00	0.00	0.00	178.35
Total Administration	2,392.86	0.00	0.00	0.00	2,392.86
Elections					
4120043 · Misc	67.04	0.00	0.00	0.00	67.04
4120103 · Election Judge Salaries	974.50	0.00	0.00	0.00	974.50
4120214 · Operational Support - Ballots	27.94	0.00	0.00	0.00	27.94
Total Elections	1,069.48	0.00	0.00	0.00	1,069.48
Council & Planning Commission					
4110103 · Council Salaries	1,803.21	0.00	0.00	0.00	1,803.21
4110104 · Stipends	625.00	0.00	0.00	0.00	625.00
4110122 · FICA Contributions	150.56	0.00	0.00	0.00	150.56
4110123 · Medicare Contributions	35.20	0.00	0.00	0.00	35.20
Total Council & Planning Commission	2,613.97	0.00	0.00	0.00	2,613.97
Total General Fund Expenses	41,785.05	0.00	0.00	0.00	41,785.05
Total Expense	41,785.05	95,538.11	1,405.25	4,112.06	142,840.47
Net Ordinary Income	-37,507.23	-95,538.11	-1,376.52	-4,013.78	-138,435.64
Net Income	-37,507.23	-95,538.11	-1,376.52	-4,013.78	-138,435.64

8:53 AM

09/24/22

City of Greenwood
Payroll Summary
 October 4, 2022

	Debra J Kind	Kristi Conrad	Robert J Roy	Thomas Fletcher	William B Cook	TOTAL
Employee Wages, Taxes and Adjustments						
Gross Pay						
Salary	491.77	327.86	327.86	327.86	327.86	1,803.21
Stipend	275.00	0.00	0.00	100.00	250.00	625.00
Total Gross Pay	<u>766.77</u>	<u>327.86</u>	<u>327.86</u>	<u>427.86</u>	<u>577.86</u>	<u>2,428.21</u>
Adjusted Gross Pay	766.77	327.86	327.86	427.86	577.86	2,428.21
Taxes Withheld						
Federal Withholding	0.00	0.00	0.00	-100.00	-100.00	-200.00
Medicare Employee	-11.12	-4.75	-4.75	-6.20	-8.38	-35.20
Social Security Employee	-47.54	-20.32	-20.32	-26.52	-35.82	-150.52
MN - Withholding	0.00	0.00	0.00	0.00	0.00	0.00
Medicare Employee Addl Tax	0.00	0.00	0.00	0.00	0.00	0.00
Total Taxes Withheld	<u>-58.66</u>	<u>-25.07</u>	<u>-25.07</u>	<u>-132.72</u>	<u>-144.20</u>	<u>-385.72</u>
Net Pay	<u>708.11</u>	<u>302.79</u>	<u>302.79</u>	<u>295.14</u>	<u>433.66</u>	<u>2,042.49</u>
Employer Taxes and Contributions						
Medicare Company	11.12	4.75	4.75	6.20	8.38	35.20
Social Security Company	47.54	20.32	20.32	26.52	35.82	150.52
Total Employer Taxes and Contributions	<u>58.66</u>	<u>25.07</u>	<u>25.07</u>	<u>32.72</u>	<u>44.20</u>	<u>185.72</u>

8:56 AM

09/24/22

City of Greenwood
Check Detail
September 2022

Type	Num	Date	Name	It	Account	Paid Amount	Original Amount
Liability Check	E-Pay	09/05/2022	IRS		0110100 · General Cash-Bridg...		-571.56
					21703 · FICA Withholding	-200.00	200.00
					21703 · FICA Withholding	-150.56	150.56
					21703 · FICA Withholding	-150.56	150.56
					21704 · Medicare Withholding	-35.22	35.22
					21704 · Medicare Withholding	-35.22	35.22
TOTAL						-571.56	571.56
Paycheck	09000	09/06/2022	Debra J Kind		0110100 · General Cash-Bridg...		-708.12
					4110103 · Council Salaries	-491.77	491.77
					4110104 · Stipends	-275.00	275.00
					4110122 · FICA Contributions	-47.54	47.54
					21703 · FICA Withholding	47.54	-47.54
					21703 · FICA Withholding	47.54	-47.54
					4110123 · Medicare Contributions	-11.11	11.11
					21704 · Medicare Withholding	11.11	-11.11
					21704 · Medicare Withholding	11.11	-11.11
TOTAL						-708.12	708.12
Paycheck	09001	09/06/2022	Kristi Conrad		0110100 · General Cash-Bridg...		-302.77
					4110103 · Council Salaries	-327.86	327.86
					4110122 · FICA Contributions	-20.33	20.33
					21703 · FICA Withholding	20.33	-20.33
					21703 · FICA Withholding	20.33	-20.33
					4110123 · Medicare Contributions	-4.76	4.76
					21704 · Medicare Withholding	4.76	-4.76
					21704 · Medicare Withholding	4.76	-4.76
TOTAL						-302.77	302.77
Paycheck	09002	09/06/2022	Robert J Roy		0110100 · General Cash-Bridg...		-302.77
					4110103 · Council Salaries	-327.86	327.86
					4110122 · FICA Contributions	-20.33	20.33
					21703 · FICA Withholding	20.33	-20.33
					21703 · FICA Withholding	20.33	-20.33
					4110123 · Medicare Contributions	-4.76	4.76

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City of Greenwood
Check Detail
September 2022

Type	Num	Date	Name	It	Account	Paid Amount	Original Amount
					21704 · Medicare Withholding	4.76	-4.76
					21704 · Medicare Withholding	4.76	-4.76
TOTAL						-302.77	302.77
Paycheck	09003	09/06/2022	Thomas Fletcher		0110100 · General Cash-Bridg...		-295.12
					4110103 · Council Salaries	-327.86	327.86
					4110104 · Stipends	-100.00	100.00
					21703 · FICA Withholding	100.00	-100.00
					4110122 · FICA Contributions	-26.53	26.53
					21703 · FICA Withholding	26.53	-26.53
					21703 · FICA Withholding	26.53	-26.53
					4110123 · Medicare Contributions	-6.21	6.21
					21704 · Medicare Withholding	6.21	-6.21
					21704 · Medicare Withholding	6.21	-6.21
TOTAL						-295.12	295.12
Paycheck	09004	09/06/2022	William B Cook		0110100 · General Cash-Bridg...		-433.65
					4110103 · Council Salaries	-327.86	327.86
					4110104 · Stipends	-250.00	250.00
					21703 · FICA Withholding	100.00	-100.00
					4110122 · FICA Contributions	-35.83	35.83
					21703 · FICA Withholding	35.83	-35.83
					21703 · FICA Withholding	35.83	-35.83
					4110123 · Medicare Contributions	-8.38	8.38
					21704 · Medicare Withholding	8.38	-8.38
					21704 · Medicare Withholding	8.38	-8.38
TOTAL						-433.65	433.65
Bill Pmt -Check	12195	09/01/2022	CenterPoint En...		0110100 · General Cash-Bridg...		-20.79
Bill	ACC...	07/29/2022			6024381 · Utility Services - Elect...	-20.79	20.79
TOTAL						-20.79	20.79
Bill Pmt -Check	12196	09/02/2022	Cornerstone In...		0110100 · General Cash-Bridg...		-13,634.75
Bill	Emer...	09/02/2022			6024310 · Public Works Sewer	-13,634.75	13,634.75
TOTAL						-13,634.75	13,634.75

City of Greenwood
Check Detail
September 2022

Type	Num	Date	Name	It	Account	Paid Amount	Original Amount
Bill Pmt -Check	12197	09/15/2022	Allied Blacktop ...		0110100 · General Cash-Bridg...		-19,974.41
Bill	Proje...	08/17/2022			4045100 · Capital Outlay	-19,974.41	19,974.41
TOTAL						-19,974.41	19,974.41
Bill Pmt -Check	12198	09/15/2022	Bolton & Menk I...		0110100 · General Cash-Bridg...		-24,585.00
Bill	Invoi...	09/07/2022			4260303 · Engineering Fees Misc	-3,488.00	3,488.00
Bill	Invoi...	09/07/2022			5024303 · Engineering Stormwater	-836.00	836.00
Bill	Invoi...	09/07/2022			4310379 · Engineering Fees - Mi...	-221.00	221.00
					4310380 · Engineering Fees - M...	-30.00	30.00
Bill	Invoi...	09/07/2022			4035303 · Engineering	-6,270.00	6,270.00
Bill	Invoi...	09/07/2022			4044303 · Engineering Expenses	-13,740.00	13,740.00
TOTAL						-24,585.00	24,585.00
Bill Pmt -Check	12199	09/15/2022	Bratt Tree Com...		0110100 · General Cash-Bridg...		-500.00
Bill	Bala...	09/08/2022			4390313 · Trees, Mowing, Misc	-500.00	500.00
TOTAL						-500.00	500.00
Bill Pmt -Check	12200	09/15/2022	CenterPoint En...		0110100 · General Cash-Bridg...		-20.98
Bill	ACC...	08/25/2022			6024381 · Utility Services - Elect...	-20.98	20.98
TOTAL						-20.98	20.98
Bill Pmt -Check	12201	09/15/2022	City of Excelsior		0110100 · General Cash-Bridg...		-6,568.82
Bill	post...	08/24/2022			4140322 · Postage	-15.96	15.96
Bill	Invoi...	08/24/2022			4120372 · Meals	-167.96	167.96
Bill	post...	08/26/2022			4140322 · Postage	-9.90	9.90
Bill	#020...	09/09/2022			4140311 · Excelsior Contract (Cl...	-3,187.50	3,187.50
Bill	#020...	09/09/2022			4140311 · Excelsior Contract (Cl...	-3,187.50	3,187.50
TOTAL						-6,568.82	6,568.82

City of Greenwood
Check Detail
September 2022

Type	Num	Date	Name	It	Account	Paid Amount	Original Amount
Bill Pmt -Check	12202	09/15/2022	Cornerstone In...		0110100 · General Cash-Bridg...		-9,277.50
Bill	Invoi...	09/12/2022			6024310 · Public Works Sewer	-2,843.00	2,843.00
Bill	INV#...	09/12/2022			4390313 · Trees, Mowing, Misc	-4,016.00	4,016.00
Bill	INV ...	09/12/2022			4390226 · Signs	-1,033.00	1,033.00
Bill	INV#...	09/12/2022			5024310 · Public Works Stormw...	-584.50	584.50
Bill	INV#...	09/12/2022			4390314 · Park & Tennis Mainte...	-114.00	114.00
Bill	INV#...	09/12/2022			4045100 · Capital Outlay	-687.00	687.00
TOTAL						-9,277.50	9,277.50
Bill Pmt -Check	12203	09/15/2022	Debra J. Kind -		0110100 · General Cash-Bridg...		-16.11
Bill	Invoi...	08/19/2022			4110433 · Misc	-16.11	16.11
TOTAL						-16.11	16.11
Bill Pmt -Check	12204	09/15/2022	Dive Guys		0110100 · General Cash-Bridg...		-6,793.75
Bill	07/2...	08/25/2022			6054309 · Professional Services	-2,700.00	2,700.00
Bill	Invoi...	09/14/2022			6054309 · Professional Services	-4,093.75	4,093.75
TOTAL						-6,793.75	6,793.75
Bill Pmt -Check	12205	09/15/2022	ECM Publisher...		0110100 · General Cash-Bridg...		-233.70
Bill	Invoi...	08/24/2022			4140351 · Newspaper Legal Noti...	-92.25	92.25
Bill	Invoi...	08/31/2022			4240309 · Public Notices	-67.65	67.65
Bill	Invoi...	08/31/2022			4240309 · Public Notices	-73.80	73.80
TOTAL						-233.70	233.70
Bill Pmt -Check	12206	09/15/2022	Gopher State O...		0110100 · General Cash-Bridg...		-47.25
Bill	Invoi...	09/07/2022			6024439 · Misc (Gopher, Forms,...	-47.25	47.25
TOTAL						-47.25	47.25
Bill Pmt -Check	12207	09/15/2022	Hennepin Coun...		0110100 · General Cash-Bridg...		-12,000.00
Bill	Inv#...	08/24/2022			4150309 · Assessor - Hennepin ...	-12,000.00	12,000.00
TOTAL						-12,000.00	12,000.00

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City of Greenwood

Check Detail

September 2022

Type	Num	Date	Name	It	Account	Paid Amount	Original Amount
Bill Pmt -Check	12208	09/15/2022	Kennedy & Gra...		0110100 · General Cash-Bridg...		-203.50
Bill	#169...	08/24/2022			4160304 · Legal Services - Gene...	-203.50	203.50
TOTAL						-203.50	203.50
Bill Pmt -Check	12209	09/15/2022	Kenneth N Pott...		0110100 · General Cash-Bridg...		-400.00
Bill	Augu...	09/01/2022			4160308 · Legal Services - Pros...	-400.00	400.00
TOTAL						-400.00	400.00
Bill Pmt -Check	12210	09/15/2022	League of MN C...		0110100 · General Cash-Bridg...		-3,889.00
Bill	Acct...	08/25/2022			4900369 · League of MN Cities I...	-3,889.00	3,889.00
TOTAL						-3,889.00	3,889.00
Bill Pmt -Check	12211	09/15/2022	LMC -League of...		0110100 · General Cash-Bridg...		-977.00
Bill	Invoi...	08/31/2022			4900435 · League of MN Cities	-977.00	977.00
TOTAL						-977.00	977.00
Bill Pmt -Check	12212	09/15/2022	Metropolitan C...		0110100 · General Cash-Bridg...		-2,155.54
Bill	Invoi...	09/07/2022			6024309 · Met Council	-2,155.54	2,155.54
TOTAL						-2,155.54	2,155.54
Bill Pmt -Check	12213	09/15/2022	Minnesota Pum...		0110100 · General Cash-Bridg...		-4,814.45
Bill	Invoi...	08/24/2022			6024404 · Repair and Maintenan...	-3,754.45	3,754.45
Bill	Invoi...	08/24/2022			6024404 · Repair and Maintenan...	-1,060.00	1,060.00
TOTAL						-4,814.45	4,814.45
Bill Pmt -Check	12214	09/15/2022	MMA- Minnesot...		0110100 · General Cash-Bridg...		-30.00
Bill	Sept ...	08/31/2022			4110433 · Misc	-30.00	30.00
TOTAL						-30.00	30.00

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City of Greenwood
Check Detail
September 2022

Type	Num	Date	Name	It	Account	Paid Amount	Original Amount
Bill Pmt -Check	12215	09/15/2022	Republic Servic...		0110100 · General Cash-Bridg...		-7,698.87
Bill	Inv #...	08/24/2022			4390314 · Park & Tennis Mainte...	-31.83	31.83
Bill	Cont...	09/06/2022			4900310 · Recycling Contract	-7,667.04	7,667.04
TOTAL						-7,698.87	7,698.87
Bill Pmt -Check	12216	09/15/2022	Shanda Wilhelmy		0110100 · General Cash-Bridg...		-3,041.41
Bill	Invoi...	09/01/2022			4140312 · Bookkeeping & Admin...	-2,303.44	2,318.75
Bill	Invoi...	09/01/2022			4140322 · Postage	-16.80	16.80
					4140204 · Stationary, Forms, Pri...	-218.80	218.80
Bill	Print...	09/01/2022			4140204 · Stationary, Forms, Pri...	-80.62	80.62
Bill	post...	09/12/2022			4140322 · Postage	-240.00	240.00
Bill	Printi...	09/12/2022			4140204 · Stationary, Forms, Pri...	-181.75	181.75
TOTAL						-3,041.41	3,056.72
Bill Pmt -Check	12217	09/15/2022	South Lake Min...		0110100 · General Cash-Bridg...		-20,132.26
Bill	Sept...	09/01/2022			4210310 · Law Enforcement - C...	-20,132.26	20,132.26
TOTAL						-20,132.26	20,132.26
Bill Pmt -Check	12218	09/15/2022	Thomas Fletch...		0110100 · General Cash-Bridg...		-202.45
Bill	Chec...	08/29/2022			4140204 · Stationary, Forms, Pri...	-202.45	202.45
TOTAL						-202.45	202.45
Bill Pmt -Check	12219	09/15/2022	Tonka Printing ...		0110100 · General Cash-Bridg...		-98.00
Bill	Invoi...	08/24/2022			4140204 · Stationary, Forms, Pri...	-98.00	98.00
TOTAL						-98.00	98.00

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City of Greenwood
Check Detail
September 2022

Type	Num	Date	Name	It	Account	Paid Amount	Original Amount
Bill Pmt -Check	12220	09/15/2022	TPC-The Planni...		0110100 · General Cash-Bridg...		-4,120.00
Bill	Invoi...	09/01/2022			4240308 · Zoning Adminstration	-150.00	150.00
Bill	Invoi...	09/01/2022			4240308 · Zoning Adminstration	-100.00	100.00
Bill	Invoi...	09/01/2022			4240308 · Zoning Adminstration	-100.00	100.00
Bill	Invoi...	09/01/2022			4240308 · Zoning Adminstration	-715.00	715.00
Bill	Invoi...	09/01/2022			4240308 · Zoning Adminstration	-2,880.00	2,880.00
Bill	Invoi...	09/01/2022			4240308 · Zoning Adminstration	-175.00	175.00
TOTAL						-4,120.00	4,120.00
Bill Pmt -Check	12221	09/15/2022	Xcel Energy		0110100 · General Cash-Bridg...		-763.64
Bill	LS2 -...	09/12/2022			6024381 · Utility Services - Elect...	-48.15	48.15
Bill	LS4 -...	09/12/2022			6024381 · Utility Services - Elect...	-48.02	48.02
Bill	LS3 -...	09/12/2022			6024381 · Utility Services - Elect...	-41.51	41.51
Bill	LS6 -...	09/12/2022			6024381 · Utility Services - Elect...	-92.95	92.95
Bill	State...	09/12/2022			4310381 · S&R Utility Services	-476.31	476.31
Bill	Mtka...	09/12/2022			4310381 · S&R Utility Services	-4.51	4.51
Bill	LS1 -...	09/12/2022			6024381 · Utility Services - Elect...	-31.64	31.64
Bill	Mea...	09/12/2022			4310381 · S&R Utility Services	-10.26	10.26
Bill	SHR ...	09/12/2022			4310381 · S&R Utility Services	-10.29	10.29
TOTAL						-763.64	763.64

City of Greenwood

Profit & Loss Budget vs. Actual

January through August 2022

	TOTAL			
	Jan - Aug 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Bridge Capital Project Fund Inc				
	0.00	0.00	0.00	0.0%
Total Bridge Capital Project Fund Inc	0.00	0.00	0.00	0.0%
Special Project Fund Income				
	0.00	0.00	0.00	0.0%
	0.00	0.00	0.00	0.0%
Total Special Project Fund Income	0.00	0.00	0.00	0.0%
Road Improvement Fund Income				
	0.00	124,000.00	-124,000.00	0.0%
	0.00	0.00	0.00	0.0%
Total Road Improvement Fund Income	0.00	124,000.00	-124,000.00	0.0%
Sewer Enterprise Fund Income				
	0.00	0.00	0.00	0.0%
	0.00	0.00	0.00	0.0%
	0.00	0.00	0.00	0.0%
	5,182.71	99,000.00	-93,817.29	5.24%
	0.00	250.00	-250.00	0.0%
	1,721.59	150.00	1,571.59	1,147.73%
	99.13	0.00	99.13	100.0%
	0.00	0.00	0.00	0.0%
	600.00	300.00	300.00	200.0%
	0.00	0.00	0.00	0.0%
	4,763.94	5,000.00	-236.06	95.28%
Total Sewer Enterprise Fund Income	12,367.37	104,700.00	-92,332.63	11.81%
Marina Enterprise Fund Income				
	44,200.00	44,650.00	-450.00	98.99%
Total Marina Enterprise Fund Income	44,200.00	44,650.00	-450.00	98.99%
Stormwater Special Revenue Fund				
	0.00	0.00	0.00	0.0%
	1,712.56	25,935.00	-24,222.44	6.6%
	352.25	0.00	352.25	100.0%
	28.98	0.00	28.98	100.0%
	0.00	0.00	0.00	0.0%
	0.00	0.00	0.00	0.0%
Total Stormwater Special Revenue Fund	2,093.79	25,935.00	-23,841.21	8.07%
Park Special Revenue Fund Inc				
	0.00	0.00	0.00	0.0%
Total Park Special Revenue Fund Inc	0.00	0.00	0.00	0.0%
General Fund Income				
31010 · General Property Tax	319,429.40	600,000.00	-280,570.60	53.24%
31020 · General Property Tax-Delinquent	5,097.48	1,500.00	3,597.48	339.83%
31040 · Fiscal Disparities	1,897.26	2,000.00	-102.74	94.86%
31800 · Surcharge Revenue	1,325.15	0.00	1,325.15	100.0%
31910 · Penalties	51.76	0.00	51.76	100.0%
	327,801.05	603,500.00	-275,698.95	54.32%

City of Greenwood

Profit & Loss Budget vs. Actual

January through August 2022

TOTAL				
	Jan - Aug 22	Budget	\$ Over Budget	% of Budget
32110 · Liquor & Cigarette Licenses	0.00	10,500.00	-10,500.00	0.0%
32180 · Other Buisness Licenses/Permits	0.00	5,000.00	-5,000.00	0.0%
	0.00	15,500.00	-15,500.00	0.0%
32210 · Building Permit Fees - Other	20,656.34	50,000.00	-29,343.66	41.31%
32211 · Electric Permits	4,813.83	2,500.00	2,313.83	192.55%
32212 · Excavation Permits	169.63	700.00	-530.37	24.23%
32213 · Hardcover Permits	0.00	3,500.00	-3,500.00	0.0%
32214 · HVAC Permits	3,918.61	4,000.00	-81.39	97.97%
32215 · Parking Permits	1,250.00	1,200.00	50.00	104.17%
32216 · Plan Review Fees	4,808.11	9,000.00	-4,191.89	53.42%
32217 · Plumbing Permits	1,496.42	600.00	896.42	249.4%
32218 · Right-of-Way Permits	2,500.00	9,000.00	-6,500.00	27.78%
32219 · Shoreland Compliance Fee	800.00	5,000.00	-4,200.00	16.0%
32220 · Tree Permits	250.00	1,400.00	-1,150.00	17.86%
34103 · Zoning & Subdivisions	17,311.00	12,000.00	5,311.00	144.26%
	57,973.94	98,900.00	-40,926.06	58.62%
33402 · Homestead Credit	0.00	0.00	0.00	0.0%
33423 · Other Grants/ Aids	42,965.12	0.00	42,965.12	100.0%
33610 · Country Aid to Municipalities	4,050.00	2,000.00	2,050.00	202.5%
	47,015.12	2,000.00	45,015.12	2,350.76%
34207 · False Alarm Fee	0.00	0.00	0.00	0.0%
34304 · Load Limit Fees	3,198.03	6,000.00	-2,801.97	53.3%
34409 · Recycling Fees	1,223.63	31,225.00	-30,001.37	3.92%
34410 · Recycling - Delinquent	401.24	0.00	401.24	100.0%
	4,822.90	37,225.00	-32,402.10	12.96%
35101 · Court Fines	4,559.19	6,000.00	-1,440.81	75.99%
	4,559.19	6,000.00	-1,440.81	75.99%
36102 · Investment Income	2,038.40	5,000.00	-2,961.60	40.77%
36230 · Miscellaneous Income	254.00	2,000.00	-1,746.00	12.7%
	2,292.40	7,000.00	-4,707.60	32.75%
39200 · Transfer From GF Reserves	0.00	64,368.00	-64,368.00	0.0%
39201 · Marina Interfund Operating Tran	0.00	20,000.00	-20,000.00	0.0%
39202 · Sewer Admin Exp Reimbursement	0.00	19,800.00	-19,800.00	0.0%
39203 · Stormwater Admin Exp Reimb	0.00	5,187.00	-5,187.00	0.0%
39204 · Marina Admin Exp Reimb	0.00	8,930.00	-8,930.00	0.0%
	0.00	118,285.00	-118,285.00	0.0%
Total General Fund Income	444,464.60	888,410.00	-443,945.40	50.03%
Total Income	503,125.76	1,187,695.00	-684,569.24	42.36%
Gross Profit	503,125.76	1,187,695.00	-684,569.24	42.36%
Expense				
Road Improvement Fund Expenses				
	40,667.30	20,000.00	20,667.30	203.34%
	126,798.28	75,000.00	51,798.28	169.06%

City of Greenwood

Profit & Loss Budget vs. Actual

January through August 2022

	TOTAL			
	Jan - Aug 22	Budget	\$ Over Budget	% of Budget
Total Road Improvement Fund Expenses	167,465.58	95,000.00	72,465.58	176.28%
Sewer Fund Expenses				
	16,252.00	10,000.00	6,252.00	162.52%
	22,164.62	48,117.00	-25,952.38	46.06%
	16,051.68	2,000.00	14,051.68	802.58%
	2,304.91	3,000.00	-695.09	76.83%
	1,256.50	14,000.00	-12,743.50	8.98%
	360.00	0.00	360.00	100.0%
	299.75	600.00	-300.25	49.96%
	98.02	14,000.00	-13,901.98	0.7%
	0.00	19,800.00	-19,800.00	0.0%
Total Sewer Fund Expenses	58,787.48	111,517.00	-52,729.52	52.72%
Marina Enterprise Fund Expenses				
	3,030.00	8,500.00	-5,470.00	35.65%
	0.00	500.00	-500.00	0.0%
	2,500.00	3,723.00	-1,223.00	67.15%
	0.00	0.00	0.00	0.0%
	0.00	20,000.00	-20,000.00	0.0%
	0.00	8,930.00	-8,930.00	0.0%
Total Marina Enterprise Fund Expenses	5,530.00	41,653.00	-36,123.00	13.28%
Stormwater Fund Expenses				
	2,311.00	4,000.00	-1,689.00	57.78%
	11,625.00	0.00	11,625.00	100.0%
	0.00	3,000.00	-3,000.00	0.0%
	2,383.42	2,700.00	-316.58	88.28%
	83.30	500.00	-416.70	16.66%
	0.00	0.00	0.00	0.0%
	0.00	5,187.00	-5,187.00	0.0%
Total Stormwater Fund Expenses	16,402.72	15,387.00	1,015.72	106.6%
Park Special Revenue Fund Exp				
	0.00	0.00	0.00	0.0%
Total Park Special Revenue Fund Exp	0.00	0.00	0.00	0.0%
Bridge Capital Project Fund Exp				
	4,383.00	0.00	4,383.00	100.0%
	0.00	0.00	0.00	0.0%
	0.00	0.00	0.00	0.0%
Total Bridge Capital Project Fund Exp	4,383.00	0.00	4,383.00	100.0%
Special Project Fund Expenses				
	0.00	0.00	0.00	0.0%
Total Special Project Fund Expenses	0.00	0.00	0.00	0.0%
General Fund Expenses				
4320500 · Transfer to Road Improv Fund	0.00	124,000.00	-124,000.00	0.0%
4900500 · Transfer to Bridge Fund	0.00	0.00	0.00	0.0%
4900720 · General Fund - Transfer Out	0.00	0.00	0.00	0.0%
	0.00	124,000.00	-124,000.00	0.0%
4900310 · Recycling Contract	11,219.84	31,225.00	-20,005.16	35.93%
4900311 · Spring Clean Up Day	0.00	6,000.00	-6,000.00	0.0%

City of Greenwood

Profit & Loss Budget vs. Actual

January through August 2022

	TOTAL			
	Jan - Aug 22	Budget	\$ Over Budget	% of Budget
4900369 · League of MN Cities Insurance	0.00	4,500.00	-4,500.00	0.0%
4900370 · League of MN Workers Comp	200.00	200.00	0.00	100.0%
4900433 · Misc Expenses	397.00	100.00	297.00	397.0%
4900435 · League of MN Cities	24.00	959.00	-935.00	2.5%
4900436 · Lake Mtk Conservation Dist	4,335.75	5,781.00	-1,445.25	75.0%
4900437 · July 4 Fireworks	1,500.00	1,500.00	0.00	100.0%
4900438 · SAB Lake Improvement District	0.00	0.00	0.00	0.0%
4900439 · Contingency	0.00	0.00	0.00	0.0%
	<u>17,676.59</u>	<u>50,265.00</u>	<u>-32,588.41</u>	<u>35.17%</u>
4310379 · Engineering Fees - Misc.	1,969.00	0.00	1,969.00	100.0%
4310380 · Engineering Fees - Meetings	90.00	0.00	90.00	100.0%
4310381 · S&R Utility Services	3,868.04	1,000.00	2,868.04	386.8%
4310409 · Public Works Road Repair	7,168.85	10,000.00	-2,831.15	71.69%
4390226 · Signs	4,949.51	3,000.00	1,949.51	164.98%
4390312 · Snow Plowing	71,102.25	35,000.00	36,102.25	203.15%
4390313 · Trees, Mowing, Misc	36,847.57	30,000.00	6,847.57	122.83%
4390314 · Park & Tennis Maintenance	3,983.37	4,000.00	-16.63	99.58%
4390315 · Trail Snow Plowing	0.00	2,100.00	-2,100.00	0.0%
	<u>129,978.59</u>	<u>85,100.00</u>	<u>44,878.59</u>	<u>152.74%</u>
4260303 · Engineering Fees Misc	11,294.00	14,000.00	-2,706.00	80.67%
4240308 · Zoning Adminstration	38,205.00	32,000.00	6,205.00	119.39%
4240309 · Public Notices	302.11	1,500.00	-1,197.89	20.14%
4240310 · Building Inspections	16,335.00	30,000.00	-13,665.00	54.45%
4240311 · State Surcharges	4,674.74	1,252.00	3,422.74	373.38%
4240438 · Misc	0.00	0.00	0.00	0.0%
	<u>70,810.85</u>	<u>78,752.00</u>	<u>-7,941.15</u>	<u>89.92%</u>
4220309 · Fire Operations & Capital Exp	123,478.35	164,638.00	-41,159.65	75.0%
	<u>123,478.35</u>	<u>164,638.00</u>	<u>-41,159.65</u>	<u>75.0%</u>
4210310 · Law Enforcement - Contract	161,058.08	241,587.00	-80,528.92	66.67%
4210311 · Police Side Building	34,503.75	46,005.00	-11,501.25	75.0%
4210439 · Jail, Court Overtime, Etc.	992.70	1,400.00	-407.30	70.91%
	<u>196,554.53</u>	<u>288,992.00</u>	<u>-92,437.47</u>	<u>68.01%</u>
4170301 · Auditing	1,150.00	1,100.00	50.00	104.55%
	<u>1,150.00</u>	<u>1,100.00</u>	<u>50.00</u>	<u>104.55%</u>
4160304 · Legal Services - General	921.50	4,000.00	-3,078.50	23.04%
4160308 · Legal Services - Prosecution	3,200.00	4,800.00	-1,600.00	66.67%
4160309 · Legal Services - Litigation	0.00	2,000.00	-2,000.00	0.0%
	<u>4,121.50</u>	<u>10,800.00</u>	<u>-6,678.50</u>	<u>38.16%</u>
4150309 · Assessor - Hennepin County	12,000.00	22,000.00	-10,000.00	54.55%
4150439 · Assessor - Other	91.40	400.00	-308.60	22.85%
	<u>12,091.40</u>	<u>22,400.00</u>	<u>-10,308.60</u>	<u>53.98%</u>

City of Greenwood

Profit & Loss Budget vs. Actual

January through August 2022

		TOTAL			
		Jan - Aug 22	Budget	\$ Over Budget	% of Budget
4140204 · Stationary, Forms, Printing		793.68	2,300.00	-1,506.32	34.51%
4140311 · Excelsior Contract (Clerk, etc)		3,187.50	12,750.00	-9,562.50	25.0%
4140312 · Bookkeeping & Admin. Services		18,951.25	19,500.00	-548.75	97.19%
4140313 · Tech (Website, Email, QB)		764.00	1,600.00	-836.00	47.75%
4140322 · Postage		462.89	500.00	-37.11	92.58%
4140351 · Newspaper Legal Notices		571.05	1,000.00	-428.95	57.11%
4140439 · Misc		1,603.70	200.00	1,403.70	801.85%
		<u>26,334.07</u>	<u>37,850.00</u>	<u>-11,515.93</u>	<u>69.58%</u>
4120043 · Misc		191.26	350.00	-158.74	54.65%
4120103 · Election Judge Salaries		974.50	2,500.00	-1,525.50	38.98%
4120214 · Operational Support - Ballots		27.94	200.00	-172.06	13.97%
4120319 · Equipment Maintenance		0.00	535.00	-535.00	0.0%
4120372 · Meals		0.00	475.00	-475.00	0.0%
		<u>1,193.70</u>	<u>4,060.00</u>	<u>-2,866.30</u>	<u>29.4%</u>
4110103 · Council Salaries		14,425.68	20,889.00	-6,463.32	69.06%
4110104 · Stipends		5,000.00	7,500.00	-2,500.00	66.67%
4110122 · FICA Contributions		1,204.40	1,760.00	-555.60	68.43%
4110123 · Medicare Contributions		281.67	412.00	-130.33	68.37%
4110371 · Training / Conferences		0.00	500.00	-500.00	0.0%
4110372 · Meals / Lodging		116.70	175.00	-58.30	66.69%
4110433 · Misc		112.77	416.00	-303.23	27.11%
		<u>21,141.22</u>	<u>31,652.00</u>	<u>-10,510.78</u>	<u>66.79%</u>
Total General Fund Expenses		<u>604,530.80</u>	<u>899,609.00</u>	<u>-295,078.20</u>	<u>67.2%</u>
Total Expense		<u>857,099.58</u>	<u>1,163,166.00</u>	<u>-306,066.42</u>	<u>73.69%</u>
Net Ordinary Income		<u>-353,973.82</u>	<u>24,529.00</u>	<u>-378,502.82</u>	<u>-1,443.08%</u>
Net Income		<u><u>-353,973.82</u></u>	<u><u>24,529.00</u></u>	<u><u>-378,502.82</u></u>	<u><u>-1,443.08%</u></u>



Agenda Number: 4A

Agenda Date: 10.05.22

Prepared by Deb Kind

Agenda Item: Hennepin County EMS Presentation by Marty Scheerer (EMS Chief), Dr. Simpson (Medical Director)

Summary: Dr. Simpson (Hennepin County Medical Director) and Marty Scheerer (EMS Chief) requested to attend the city council meeting to make a brief presentation (15 minutes) about Hennepin EMS and answer questions.

Council Action: None needed.



Agenda Number: 9A

Agenda Date: 10.05.22

Prepared by Deb Kind

Agenda Item: Discuss: City Prosecutor Options

Summary: Chief Tholen recommended that the city consider the possibility of changing prosecutor services to Alina Schwartz of Cambel Knutson with the goal for all four SLMPD cities to have the same prosecutor. Alina provides prosecution services for Shorewood and Chief Tholen has been very impressed with her work.

Campbell Knutson focuses on providing legal services for municipal clients. In addition to Shorewood, they currently prosecute for Burnsville (since 1989), Chanhassen (since 1989), Eagan (since 2016), Farmington (since 1998), Hastings (since 2021), Inver Grove Heights (since 2021), Lakeville (since 1989), Plymouth (since 1994), Randolph (since 2022), Rosemount (since 2021), South St. Paul (since 2011), and Vermillion (since 2021). They have the capacity to provide prosecution service for Greenwood.

Campbell Knutson would charge by the hour with an annual not-to-exceed cap established after 6 months of service. The hourly rate is \$126 for attorney time and \$94 for legal assistant time. Travel expenses are pro-rated between their clients with cases on the calendar for any given city and all fees are based upon actual time spent on each case.

Campbell Knutson's managing prosecution partner Elliott Knetsch and Alina are available to meet the council if there is interest in further discussion.

Council Action: None required. Potential motions ...

1. I move the city council authorizes the mayor to contact Alina Schwartz to set a date for her and managing prosecution partner Elliot Knetsch to attend a council meeting to discuss the potential of providing prosecution services for Greenwood.

2. Do nothing or other motion.



Agenda Number: **11A-E**

Agenda Item: Council Reports

Summary: This is an opportunity for each council member to present updates and get input regarding various council assignments and projects.

Related documents are included in the hard copy of the full council packet and in the electronic version of the packet available at www.greenwoodmn.com.

Council Action: None required.