

# MINUTES

## Greenwood City Council

### Regular Meeting

7pm, Wednesday, March 1, 2023  
Deephaven Council Chambers  
20225 Cottagewood Road, Deephaven, MN 55331



### Regular Meeting

#### 1. CALL TO ORDER | ROLL CALL | APPROVE MEETING AGENDA

**Councilman Fletcher called the meeting to order at 7:00pm.**

Members Present: Councilmembers Tom Fletcher, Brian Malo, Bill Cook, Kristi Conrad

Staff Members Present: City Engineer David Martini and City Assistant Administrator Shanda Wilhelmy (via Zoom)

**Motion by Conrad to approve the agenda. Second by Cook. Motion passed 4-0.**

#### 2. CONSENT AGENDA

~~A. Approve: 02.01.23 City Council Meeting Minutes (moved to 9A)~~

B. Approve: Jan Profit & Loss

C. Approve: YTD Profit & Loss Budget vs. Actual

D. Approve: Jan Cash Summary

E. Approve: Feb Check Detail

F. Approve: March Payroll Report

G. Approve: Res 09-23 Designation of Polling Place

~~H. Approve: St. Alban's Bay Lake Improvement District Contribution (moved to 9B)~~

I. Approve: Res 10-23 Planning Commission Appointments

J. Approve: 2023 Excelsior-Greenwood Agreement

**Motion by Fletcher to approve consent agenda items 2B-2G, 2I-2J, and move items 2A and 2H to 9 for further discussion. Second by Malo. Motion passed 4-0.**

#### 3. MATTERS FROM THE FLOOR

A. NONE

#### 4. PRESENTATIONS, REPORTS, GUESTS, AND ANNOUNCEMENTS

A. Presentation: City Engineer David Martini, Hennepin County Bridge Inspection Report & Annual Road Improvement Plans (Capital Improvement Planning)

City Engineer David Martini presented a review and summary of the Hennepin County Bridge Inspection Report. Deficiencies noted in the report are known to city engineers. There are no safety concerns and regular maintenance will continue. No structural repairs will be done as the bridge will be replaced/rehabilitated in an upcoming project to be completed within the next 5 years.

In February, Councilmember Cook and David Martini completed the annual tour of streets and trails throughout Greenwood. The following areas of concern noted are:

**Lodge Lane, Lyman Court, Woods Court** The pavement in the Lodge Lane neighborhood is original to the early 1990's. The city has performed maintenance over the years in the form of minor patching and seal coating, which has prolonged the life of the pavement significantly. Based on its current age and condition, it is recommended that surface is milled and overlaid in 2023. Patching and structure repairs will also be performed as necessary. The estimated cost for these improvements is \$162,500.

**Minnetonka Blvd. Trail** The section of trail across from Curve Street currently shares the shoulder of Minnetonka Blvd. To improve this area, the trail is proposed to be moved away from the edge of the road and widened to 8'. The improvements will require a retaining wall on the north side of the trail and will result in a grass boulevard between the trail and the road. All the work will be performed in city Right of Way, but we have been coordinating with the property owners at 21620 Minnetonka Boulevard because the improvements will have an impact on the existing vegetative screen that exists between the road and the house. The property owners are agreeable to the

improvements with the understanding that the city will replace the vegetative screening. The estimated cost of these improvements is \$60,000.

**Meadville Drainage – Fairview to the City Fire Lane** There are on-going drainage issues and concerns along Meadville Street between Fairview and the City Fire Lane. Survey information will be needed to determine what improvements can be made.

**Motion by Conrad to direct David Martini to secure bids and schedules for projects included in the CIP report: road work to include mill/overlay, seal coating, drainage improvements, intersection improvements, road patching repairs, and to pay all road improvements from the road improvement fund and trail improvements from fund reserves. Second by Cook. Motion passed 4-0.**

5. PUBLIC HEARINGS

A. NONE

6. ACTION RELATED TO PUBLIC HEARINGS

A. NONE

7. PLANNING, ZONING & SUBDIVISION ITEMS

A. NONE

8. UNFINISHED BUSINESS

A. Consider: Greenwood Market Tobacco and Gas Station Licenses for Mar-Dec 2023, 21380 State Hwy 7

At the January city council meeting, the council approved the tobacco and gas station licenses for the Greenwood Market through March 2, 2023. Extension of the licenses beyond March 2, 2023 will require the removal of the additional dumpster on the property.

Councilmember Fletcher provided a brief update on the current status of the Greenwood Market. Currently there are still 2 dumpsters on the property. The owner of the property was informed again on 02.01.23 of the requirement to have the additional dumpster removed from the property. At the time of the March council meeting, the additional dumpster has yet to be removed. The owner stated that the dumpster would be removed by Waste Management on Thursday morning.

**Motion by Conrad to extend the tobacco and gas station license for the Greenwood Market until 04.06.23 and add this item to the April council meeting agenda to consider extending the license beyond 04.06.23. Second by Cook. Motion passed 4-0.**

9. NEW BUSINESS

A. Discuss: 02.01.23 City Council Meeting Minutes

**Motion by Fletcher to modify the 02.01.23 meeting minutes to reflect in item 7A a modification to item 8 to read ‘certified copy of this resolution and plans included in the city council packet dated 02.01.23’. Second by Conrad. Motion passed 4-0.**

B. Discuss: St. Alban’s Bay Lake Improvement District Contribution

**Motion by Malo to defer consideration of the St. Alban’s Bay Lake Improvement District contribution until further information is available on SABLID and to have this item put on the July city council meeting. Second by Cook. Motion passed 4-0.**

10. OTHER BUSINESS

A. NONE

11. COUNCIL REPORTS

A. Conrad: Lake Minnetonka Communications Commission, Park & Tennis Court

- LMCC – Conrad unable to attend most recent LMCC meeting. Next LMCC scheduled conference will be 3/16/23 at 6pm.

- Park & Tennis Court – Contractor will be assessing the tennis court’s needed maintenance and repairs after the snow melts. Ash trees will also be removed along the trail resulting in a temporary closure of the trail while the tree removal is taking place.
- Trees – CityArborist inquiry into planned city ash tree treatments. To be followed up on.

*View report at LMCC-TV.org. No council action taken.*

B. Cook: LMCD, SABLID, Public Works Committee, City Docks

- LMCD – LMCD is in the process of visioning work before they start looking for an executive director. LMCD consultant will be reviewing survey results and presenting the results.
- SABLID – No report.
- Public Works – City Engineer presented his report on the Capital Improvement Planning earlier in the meeting (item 4A).
- City Docks – Planned dock repairs and maintenance will be done in the spring when the docks are put in.

*View report at LMCC-TV.org. No council action taken.*

C. Fletcher: Fire, Administrative Committee

- Police – Malo attended the police ceremony to swear in the newly hired officers to the South Lake Minnetonka Police Department. Fletcher attended the retirement celebration for Sergeant Williams on 2/27/23.
- Fire – No report.
- Administrative Committee – No report.
- EMS – Hennepin Health response times, and fire response times discussed with concerns that response times to Greenwood (and other surrounding communities) are slow. Fire department calls are now about 75% medical related calls vs. fire calls.

*View report at LMCC-TV.org.*

D. Kind: Police, Administrative Committee, Public Works Committee, Mayors’ Meetings

- Police – No report.
- Administrative Committee – No report.
- Public Works Committee – No report.
- Mayors’ Meetings – No report.

*No council action taken.*

E. Malo: Planning Commission, Minnetonka Community Education

- Planning Commission – The February and the March meetings were canceled.
- Minnetonka Community Education – Malo met with Timothy Litfin, Executive Director of the MCE.

*View report at LMCC-TV.org. No council action taken.*

12. ADJOURNMENT

**Motion by Conrad to adjourn the meeting at 8:01pm. Second by Cook. Motion passed 4-0.**

*This document is intended to meet statutory requirements for city council meeting minutes. A video recording was made of the meeting which provides a verbatim account of what transpired. The video recording is available for viewing at [lmcc-tv.org](http://lmcc-tv.org) for 1 year.*